



SALES, SERVICE & DRIVING COURSES

TABLE OF CONTENT

Sl.No	Course Name	NSQF Level	Page No.
	SALES		
1	Automotive Tele caller	4	6
2	Automotive Sales Assistant	3	7
3	Automotive Sales Executive	4	8
4	Automotive Sales Consultant	5	9
5	Automotive Showroom Host	3	10
6	Automotive Customer Relationship Manager	7	11
7	Automotive Sales Leader	6	12
8	Automotive Sales Trainer	5	13
	SERVICE		
9	Electric Vehicle Maintenance Technician	3.5	15
10	Automotive Maintenance Technician- Mechanical	4	16
11	Automotive Maintenance Technician- Electrical	4	17
12	Four Wheeler Service Assistant	3	18
13	Four Wheeler Service Technician	4	19
14	Two Wheeler Service Technician	4	20
15	Automotive Accessory Fitter	4	21
16	Automotive Electrician	4	22
17	Automotive Body Repair Technician	4	23
18	Automotive Engine Repair Technician	4	24
19	Automotive Paint Repair Assistant	3	25
20	Automotive Body Repair Assistant	3	26
21	Automotive Spare Parts Operations Assistant	3	27
22	Automotive Washer	2	28
23	Electric Vehicle Service Lead Technician	4.5	29
24	Automotive AC Technician	4	30
25	CNG Kit Fitment Technician	4	31
26	Two Wheeler Service Assistant	3	32
27	Four wheeler Service Lead Technician	5	33
28	Electric Vehicle Service technician	4	34
29	Automotive Paint Repair Technician	4	35
30	Four Wheeler Service Master Technician	6	36
31	Automotive Service Supervisor	6	37
32	Automotive Service Advisor	6	38
33	Automotive Service Quality Controller	6	39
34	Automotive Warranty Processor	4	40
35	Automotive Detailer Assistant	3	41
36	Heavy Commercial Vehicle Service Technician	4	42
37	Bicycle Mechanic	3	43
38	Automotive Detailer Technician	4	44

TABLE OF CONTENT

Sl.No	Course Name	NSQF Level	Page No.
39	Electric Vehicle Service Assistant (Two/Three wheeler, Four Wheeler and Electric Truck/Bus)	3	45
40	End of Life Vehicle (ELV) Dismantler	4	46
41	Automotive Dealership Data Analyst Engineer	6	47
42	Automotive Unified Diagnostic Engineer	6	48
RESEARCH AND DEVELOPMENT			
43	Automotive Dealership Data Science Specialist	6	50
ROAD TRANSPORTATION			
44	Commercial Vehicle Driver	4	52
45	Taxi Driver	4	53
46	Light Motor Vehicle Driver	3	54
47	Chauffeur	5	55
48	Forklift Operator	4	56
49	Driving Assistant	2	57
50	Ambulance Driver	4	58
51	Driver Trainer- LMV	5	59
52	Two Wheeler Delivery Associate	3	60
53	Auto Rickshaw Driver	4	61
54	Fleet Telematic Operator	4	62
55	E-rickshaw Driver	2.5	63

ASDC Support and Services

1. CURRICULUM

ASDC crafted curriculum is designed to meet industry standards, incorporating the latest advancements. Experience top-notch curriculum developed by the best in the Industry.

2. LIST OF TOOLS & EQUIPMENT FOR TRAINING

ASDC extends support by providing an updated list of tools and equipment required for the partner to stay in up to date with the Industry requirement trainings. The comprehensive list of equipment enables the best training outcomes for student and institution alike.

3. TRAINER PROFILE & TRAINING OF TRAINER

Our trainers are carefully selected to ensure they embody the spirit of excellence and share real-world insights with our learners. Our commitment to quality training extends to our trainers. We invest in their continuous development through a robust Training of Trainer program. This ensures they are up to date with the latest industry trends and teaching methodologies, providing you with the highest quality of education.

4. LEARNING CONTENT

ASDC crafted learning content is designed to cover every facet of automotive skills. Our content is tailored to meet industry standards, from foundational concepts to advanced technologies.

5. THIRD-PARTY ASSESSMENT

Experience a fair and impartial evaluation of one's skills through our certified assessment partners. These assessments ensure that the learners proficiency aligns with industry standards, providing a recognized certification upon successful completion.

6. NCVET RECOGNISED CREDIT CERTIFICATE

Achieve a significant milestone with our National Council for Vocational Education and Training (NCVET) recognized credit certificates. These certificates not only validate your skills but also hold national recognition, aligning with the highest standards set by regulatory authorities.

7. PLACEMENT SUPPORT

Navigate the transition from education to employment with ASDC placement support. ASDC helps in industry connections, job placement assistance, and career guidance to help you kickstart your automotive career.

8. FUNDING OPTIONS FOR TRAINING COST

ASDC offers various funding scholarship Programs, government funded programs, and CSR Funded Programs options to support training:.

9. DIGITAL CLASSROOM AID

ASDC has worked on the objective of providing high-quality learning content accessible to learners through a physical and digital medium. Online courses as well as assessments, designed to address every process involved in end-to-end Automotive production.



SALES



SALES

AUTOMOTIVE TELECALLER

Course code – ASC/Q1105

Duration of training – 390 hrs

NSQF Level – 4

Next review date – 25th March, 2026

Course Objective

Automotive Telecaller is also known as Telecalling officer or Customer support executive, is responsible for making calls to prospective customers to generate sales leads and supporting staff in follow-up calls for both sales and service activities.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources	ASC/N9807
2	Employability Skills (60 Hours)	DGT/VSQ/N0102
3	Perform activities to support service functions	ASC/N1106
4	Perform activities to support sales function	ASC/N1120

SALES

AUTOMOTIVE SALES ASSISTANT

Course code – ASC/Q1010

Duration of training – 304 hrs

NSQF Level – 3

Next review date – 30th September 2024

Course Objective

The individual is responsible for collating and generating sales leads from various sources, delivering sales pitch, closing sales leads, participating in promotional activities and handling post-delivery operations

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9807
2	Interact Effectively with Colleagues, Customers and Others	ASC/N9806
3	Generate sales leads through various resources	ASC/N1107
4	Support the overall sales process	ASC/N1113

SALES

AUTOMOTIVE SALES EXECUTIVE

Course code – ASC/Q1001

Duration of training – 420 hrs

NSQF Level – 4

Next review date – 25th November 2024

Course Objective

The individual is responsible for building and maintaining client relationships, understanding customer needs, and effectively communicating the features and benefits of various vehicles. With a focus on customer satisfaction and sales targets

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources	ASC/N9807
2	Employability Skills (60 Hours)	DGT/VSQ/N0102
3	Handle leads generated from various sources	ASC/N1001

SALES

AUTOMOTIVE SALES CONSULTANT

Course code – ASC/Q1005

Duration of training – 456 hrs

NSQF Level – 5

Next review date – 31st August 2024

Course Objective

The Automotive Sales Consultant is responsible for handling potential customer leads, presenting value proposition for vehicles and managing vehicle sales to individuals as well as corporate, fleet or Institutional customers

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources	ASC/N9813
2	Interact effectively with team, customers and others	ASC/N9812
3	Manage operations to achieve lead closures and deliver vehicle to customer	ASC/N1002
4	Assist in creation and submission of tenders and sales package for bulk sales	ASC/N1003
5	Promote sales of Electric Vehicles (EV)	ASC/N1121

SALES

AUTOMOTIVE SHOWROOM HOST

Course code – ASC/Q1103

Duration of training – 330 hrs

NSQF Level – 3

Next review date – 20th November, 2025

Course Objective

A Showroom Hostess/Host is responsible for handling front office work, attending to the customers and responding to their queries while working in an automotive showroom

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources	ASC/N9807
2	Employability Skills (30 Hours)	DGT/VSQ/N0101
3	Interact effectively with colleagues, customers and others	ASC/N9806
4	Hosting customers and handling sales operations	ASC/N1103

SALES

Automotive Customer Relationship Manager

Course code – ASC/Q1104

Duration of training – 560 hrs

NSQF Level – 7

Next review date – 31st August 2024

Course Objective

A Customer Relationship Manager is responsible for providing assistance to sales team for sales and customer satisfaction, organise activities to enhance overall experience of customer through building relationship and work in parallel with telecaller and other back office staff to supervise, record their effectiveness towards implementation of best practices.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources (Service)	ASC/N9813
2	Interact effectively with team, customers and others	ASC/N9812
3	Supervise team and evaluate performance	ASC/N1440
4	Manage and enhance customer experience	ASC/N1104

SALES

AUTOMOTIVE SALES LEADER

Course code – ASC/Q1007

Duration of training – 520 hrs

NSQF Level – 6

Next review date – 30th October 2024

Course Objective

A sales team leader is responsible to drive its team to achieve set targets at the dealership. The individual is also responsible for planning, motivating team, training, counselling, and monitoring the performance of sales team.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources (Service)	ASC/N9813
2	Interact effectively with team, customers and others	ASC/N9812
3	Supervise and evaluate performance	ASC/N1122
4	Plan, supervise and lead team for sales operations	ASC/N1007
5	Maintain customer relations and manage team	ASC/N1012

SALES

AUTOMOTIVE SALES TRAINER

Course code – ASC/Q1109

Duration of training – 496 hrs

NSQF Level – 5

Next review date – 30th September 2024

Course Objective

A Sales trainer for automotive vehicles identifies the need for technical and soft skills trainings or skills enhancements by assessing the team's performance on regular basis.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources (Service)	ASC/N9813
2	Interact effectively with team, customers and others	ASC/N9812
3	Provide soft skills training to sales team	ASC/N1111
4	Provide technical training to sales team	ASC/N1112



SERVICE



SERVICE

Electric Vehicle Maintenance Technician

Course code – ASC/Q6809

Duration of training – 420 hrs

NSQF Level – 3.5

Next review date – 3rd May, 2026

Course Objective

To ensure the optimal performance and safety of electric vehicles. Responsibilities include diagnosing, repairing, and maintaining EV systems, batteries, and components. The role involves adhering to safety protocols and staying updated on emerging EV technologies.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Manufacturing)	ASC/N9803
2	Employability Skills (60 Hours)	DGT/VSQ/N0102
3	Interpret engineering drawing	ASC/N9805
4	Perform maintenance of electric vehicle (EV)	ASC/N6816

SERVICE

Automotive Maintenance Technician - Mechanical

Course code – ASC/Q6802

Duration of training – 320 hrs

NSQF Level – 4

Next review date – 22nd October 2025

Course Objective

The individual is responsible for diagnosing and repairing mechanical issues in vehicles, including engines, transmissions, brakes, and suspension systems. They perform routine maintenance tasks such as oil changes, tire rotations, and fluid checks to ensure vehicles are operating safely and efficiently.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Manufacturing)	ASC/N9803
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Perform preventive/breakdown maintenance of the Mechanical/Hydraulic/Pneumatics system of the equipment	ASC/N6807

SERVICE

Automotive Maintenance Technician- Electrical

Course code – ASC/Q6803

Duration of training – 320 hrs

NSQF Level – 4

Next review date – 20th January 2024

Course Objective

The individual will play a crucial role in ensuring the functionality and safety of vehicles' electrical components. Their responsibilities will include diagnosing and repairing electrical issues such as faulty wiring, malfunctioning sensors, and electrical system failures. They'll utilize diagnostic tools and equipment to pinpoint problems accurately and implement effective solutions efficiently.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Manufacturing)	ASC/N9803
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Perform maintenance of electrical and electronic systems of the equipment	ASC/N6804

SERVICE

Four Wheeler Service Assistant

Course code – ASC/Q1401

Duration of training – 390 hrs

NSQF Level – 3

Next review date – 22 th September, 2025

Course Objective

Four Wheeler Service Assistant is responsible for assisting service technician in repair, routine servicing and maintenance (including electrical and mechanical aggregates) of 4 wheeler vehicle

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Assist in service, maintenance, and repair of the vehicle	ASC/N1401
4	Employability Skills (30 Hours)	DGT/VSQ/N0101

SERVICE

Four Wheeler Service Technician

Course code – ASC/Q1402

Duration of training – 480 hrs

NSQF Level – 4

Next review date – 22th September, 2025

Course Objective

Four Wheeler Service Technician is responsible for the repair and routine servicing & maintenance (including electrical and mechanical aggregates) of vehicles

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Assist in performing diagnosis of vehicle for repair requirements	ASC/N1402
3	Carry out routine service and minor repairs	ASC/N1403
4	Employability Skills (60 Hours)	DGT/VSQ/N0102

SERVICE

Two Wheeler Service Technician

Course code – ASC/Q1411

Duration of training – 480 hrs

NSQF Level – 4

Next review date – 22th September, 2025

Course Objective

A two-wheeler service technician is responsible for the repairing and routine servicing & maintenance (including electrical and mechanical aggregates) of two-wheeler vehicles

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Perform routine servicing and minor repairs	ASC/N1420
3	Employability Skills (60 Hours)	DGT/VSQ/N0102

SERVICE

Automotive Accessory Fitter

Course code – ASC/Q1422

Duration of training – 328 hrs

NSQF Level – 4

Next review date – 20th November, 2025

Course Objective

The individual installs and fits vehicle accessories including vehicle exterior, interior, media and entertainment and security related accessories depending on vehicle type and model.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Install and fit accessories in the vehicle	ASC/N1433

SERVICE

Automotive Electrician

Course code – ASC/Q1408

Duration of training – 400 hrs

NSQF Level – 4

Next review date – 20th November, 2025

Course Objective

The individual is responsible for service and repair of electrical and electronic faults in the vehicle across the various sub-systems and aggregates

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9804
2	Interact effectively with colleagues, customers and others	ASC/N9805
3	Carry out service, repair and overhaul of electrical and electronic aggregates of vehicle	ASC/N1406

SERVICE

Automotive Body Repair Technician

Course code – ASC/Q1405

Duration of training – 400 hrs

NSQF Level – 4

Next review date – 29th July 2026

Course Objective

An Automotive Body Repair Technician is responsible for repair of vehicles by carrying out work on the body and frame of a vehicle because of damage mostly due to major/minor dent on the body

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Carry out repairs and replacement on non-structural body	ASC/N1412
4	Carry out repair/replacement by cutting and welding on structural or non-structural body panels	ASC/N1413

SERVICE

Automotive Engine Repair Technician

Course code – ASC/Q1409

Duration of training – 400 hrs

NSQF Level – 4

Next review date – 20th November 2025

Course Objective

An Automotive Engine Repair Technician is responsible for diagnosing and repairing engine-related issues in vehicles. This entails conducting thorough inspections, utilizing diagnostic tools, and applying technical expertise to identify problems accurately. You'll dismantle, repair, and reassemble engines, ensuring they operate efficiently and meet safety standards

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Carry out service, repair and overhaul of vehicle engine and allied aggregates	ASC/N1418

SERVICE

Automotive Paint Repair Assistant

Course code – ASC/Q1407

Duration of training – 304 hrs

NSQF Level – 3

Next review date – 18th February 2026

Course Objective

The individual is responsible to assist Automotive Paint Repair Technician by preparing vehicle body and other surfaces for painting, which includes masking, sanding, cleaning, putty and primer application.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Assist in vehicle painting by preparing vehicle body and other surfaces	ASC/N1416

SERVICE

Automotive Body Repair Assistant

Course code – ASC/Q1410

Duration of training – 304 hrs

NSQF Level – 3

Next review date – 31st August 2024

Course Objective

An Auto Body Repair Assistant assists in repair of vehicles by carrying out work on the body and frame of a vehicle because of damage mostly due to major/ minor dents on the body. The individual also assists the auto body specialist to carry out specialised denting related jobs in the body shop.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Assist in automotive body repair service of a vehicle	ASC/N1419

SERVICE

Automotive Spare Parts Operations Assistant

Course code – ASC/Q1501

Duration of training – 304 hrs

NSQF Level – 3

Next review date – 31st March 2026

Course Objective

An automotive spare parts operations executive is responsible for assisting supervisor in storing, packing, issuing spare parts and maintaining proper inventory along with properly labelling them to ensure easy retrieval

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Assist in storage, issuance and maintenance of spare parts	ASC/N1501

SERVICE

Automotive Washer

Course code – ASC/Q1421

Duration of training – 270 hrs

NSQF Level – 2

Next review date – 20th November, 2024

Course Objective

to ensure vehicles are thoroughly cleaned and prepared for customers. This includes washing exteriors, vacuuming interiors, and detailing surfaces to maintain a pristine appearance. Attention to detail and efficiency are crucial as you work to meet quality standards and deadlines

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Perform Vehicle Washing and Cleaning	ASC/N1501
4	Employability Skills (30 Hours)	DGT/VSQ/N0101

SERVICE

Electric Vehicle Service Lead Technician

Course code – ASC/Q1424

Duration of training – 510 hrs

NSQF Level – 4.5

Next review date – 23rd June, 2026

Course Objective

The individual in this job is responsible for overseeing the service and maintenance operations specific to EVs, this role demands a deep understanding of EV technology, including battery systems, power electronics, and electric drivetrains. The Service Lead Technician coordinates with service teams to ensure efficient diagnosis, repair, and maintenance procedures are followed, adhering to manufacturer guidelines and safety protocols

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources (Service)	ASC/N9813
2	Carry out diagnosis of electric vehicle for repair requirements	ASC/N1435
3	Carry out service, repair and overhauling of mechanical aggregates in vehicle	ASC/N1436
4	Carry out service, repair and overhauling of electrical and electronic systems within an aggregate in the vehicle	ASC/N1437
5	Employability Skills (60 Hours)	DGT/VSQ/N0102

SERVICE

Automotive AC Technician

Course code – ASC/Q1416

Duration of training – 456 hrs

NSQF Level – 4

Next review date – 29th July, 202

Course Objective

The individual is responsible for installing, servicing and repairing an air conditioning (AC) system of a vehicle. The individual also performs routine maintenance of the various components associated with the air conditioning system of the vehicle.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9813
2	Interact effectively with colleagues, customers and others	ASC/N1435
3	Install an automobile AC system	ASC/N1436
4	Perform service and routine maintenance of the AC system	ASC/N1437

SERVICE

CNG Kit Fitment Technician

Course code – ASC/Q1430

Duration of training – 400 hrs

NSQF Level – 4

Next review date – 31st December 2024

Course Objective

The individual in this job is responsible for installing, maintaining, and repairing compressed natural gas (CNG) conversion kits in vehicles. They possess expertise in understanding vehicle mechanics, electrical systems, and CNG technology. Their duties include inspecting vehicles for compatibility, installing CNG kits according to manufacturer specifications, conducting safety tests, and providing customer support.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Install and fit CNG Kit in the vehicle	ASC/N1448

SERVICE

Two Wheeler Service Assistant

Course code – ASC/Q1423

Duration of training – 376 hrs

NSQF Level – 3

Next review date – 18th November 2025

Course Objective

A Two Wheeler Service Assistant is responsible for assisting the two wheeler service technician in repair, routine servicing & maintenance of electrical and mechanical aggregates in vehicles

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Assist in service, maintenance and repair of two wheelers	ASC/N1434

SERVICE

Four wheeler Service Lead Technician

Course code – ASC/Q1403

Duration of training – 800 hrs

NSQF Level – 5

Next review date – 25th March 2026

Course Objective

Four Wheeler Service Lead Technician is responsible for service, repair, overhauling and diagnosis with a wide range of specialization for mechanical, electrical and electronic faults in four wheeler vehicles.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources (Service)	ASC/N9813
2	Interact effectively with team, customers and others	ASC/N9812
3	Carry out diagnosis on four wheeler vehicle for repair requirements	ASC/N1404
4	Carry out service, repair and overhauling of mechanical systems in four wheeler vehicle	ASC/N1405
5	Carry out service, repair and overhauling of electrical and electronic systems in the four wheeler vehicle	ASC/N1438

SERVICE

Electric Vehicle Service Technician

Course code – ASC/Q1429

Duration of training –360 hrs + one Elective 120 hrs

NSQF Level – 4

Next review date – 29th July, 2026

Course Objective

An Electric Vehicle Service Technician is responsible for the repair, routine servicing and maintenance (including electrical and mechanical aggregates) of Electric and Hybrid vehicles and assist the lead technician in identifying the faults.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Employability Skills (60 hours)	DGT/VSQ/N0102
3	Carry out routine service or minor repairs on electric vehicle and assist in diagnosis	ASC/N1449
4	Carry out routine service or minor repairs on four wheeler electric/ hybrid vehicle and assist in diagnosis	ASC/N1450
5	Carry out routine service or minor repairs on 2/3 wheeler electric vehicle and assist in diagnosis	ASC/N1451
6	Carry out routine service or minor repairs on truck/bus electric vehicle and assist in diagnosis	ASC/N1452

SERVICE

Automotive Paint Repair Technician

Course code – ASC/Q1406

Duration of training – 400 hrs

NSQF Level – 4

Next review date – 30th October 2024

Course Objective

The individual is responsible for carrying out painting work on vehicles. It also includes carrying out specialised painting jobs in workshops, which have specialised paint-shops within the body shop.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Carry out painting work on vehicles	ASC/N1417

SERVICE

Four Wheeler Service Master Technician

Course code – ASC/Q1404

Duration of training – 616 hrs

NSQF Level – 6

Next review date – 30th September 2024

Course Objective

Four Wheeler Service Master Technician is responsible for managing range of advanced diagnosis and repairs including specialised repair of mechanical, electrical and electronic faults.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources	ASC/N9813
2	Interact effectively with team, customers and others	ASC/N9812
3	Perform advanced fault diagnosis on vehicle	ASC/N1407
4	Assist lead technician in mechanical/ electrical/electronic repairs and overhauling	ASC/N1409
5	Maintain the tools and equipment	ASC/N1444

SERVICE

Automotive Service Supervisor

Course code – ASC/Q1412

Duration of training – 560 hrs

NSQF Level – 6

Next review date – 31st August 2024

Course Objective

An Automotive Service Supervisor is responsible for work assignment to technicians on shop floor depending upon their skills and supervising service, repair and maintenance operations of the vehicle as per OEM guidelines within the expected time and cost to ensure minimum repeat complaints.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources	ASC/N9813
2	Interact effectively with team, customers and others	ASC/N9812
3	Supervise team and evaluate performance	ASC/N1440
4	Manage and supervise workshop operations	ASC/N1424

SERVICE

Automotive Service Advisor

Course code – ASC/Q1426

Duration of training – 560 hrs

NSQF Level – 6

Next review date – 31st August 2024

Course Objective

An automotive service advisor is responsible for handling customer relationships at the workshop operations. The individual understands customer issues/complaints and identify the repair/service requirements accordingly in a timely and cost effective manner

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources	ASC/N9813
2	Interact effectively with team, customers and others	ASC/N9812
3	Prepare time and cost estimates to meet customer requirements	ASC/N1439

SERVICE

Automotive Service Quality Controller

Course code – ASC/Q1427

Duration of training – 568 hrs

NSQF Level – 6

Next review date – 30th October 2024

Course Objective

A Quality Controller is responsible for proper monitoring, testing and inspecting and final certification of work quality. The individual is able to ensure that quality standards are met as specified by the OEM or components/aggregate manufacturers or service provided by an organisation..

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources	ASC/N9813
2	Interact effectively with team, customers and others	ASC/N9812
3	Perform quality control checks	ASC/N1443

SERVICE

Automotive Warranty Processor

Course code – ASC/Q1428

Duration of training – 344 hrs

NSQF Level – 4

Next review date – 30th September 2024

Course Objective

A warranty processor coordinates with the workshop personnel for warranty claims, tagging and storing of warranty parts, maintenance of storage room where parts replaced under warranty are kept, uploading claims, and scrap/disposal of failed parts. The individual also keeps track of warranty claim reimbursement or rejection.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Manage and maintain warranty claims	ASC/N1445
4	Perform storage, retrieval and disposal of failed spare parts	ASC/N1446

SERVICE

Automotive Detailer Assistant

Course code – ASC/Q1431

Duration of training – 360 hrs

NSQF Level – 3

Next review date – 31st December 2024

Course Objective

Responsibilities will include assisting senior detailers in tasks such as washing, waxing, and polishing vehicles, as well as vacuuming and steam cleaning interiors. Attention to detail and a strong work ethic are essential as you ensure vehicles meet high standards of cleanliness and presentation.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Perform detailing on vehicle interior and exterior	ASC/N1447

SERVICE

Heavy Commercial Vehicle Service Technician

Course code – ASC/Q1432

Duration of training – 420 hrs

NSQF Level – 4

Next review date – 31st December 2024

Course Objective

A Heavy Commercial Vehicle Service Technician is responsible for diagnosing, repairing, and maintaining large trucks and commercial vehicles. This role involves inspecting vehicles to identify issues, performing repairs on engines, brakes, transmissions, and other mechanical components, and ensuring compliance with safety regulations.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Carry out routine service or minor repairs a heavy commercial vehicle and assist in diagnosis	ASC/N1450

SERVICE

Bicycle Mechanic

Course code – ASC/Q1434

Duration of training – 270 hrs

NSQF Level – 3

Next review date – 30th June 2025

Course Objective

The incumbent in the job role is responsible for the assembly, repair and maintenance of bicycles and e-bikes along with identifying problems and providing optimal solution to the customer.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Perform routine service, repair and maintenance of bicycle	ASC/N1429
4	Carry out routine service or minor repairs on electric bicycle and assist in diagnosis	NA
5	Employability Skills (30 hours)	DGT/VSQ/N0101

SERVICE

Automotive Detailer Technician

Course code – ASC/Q1433

Duration of training – 420 hrs

NSQF Level – 4

Next review date – 30th June 2025

Course Objective

The individual cleans the exteriors and interiors of vehicles, polishes the vehicle body, correct paint defects and apply protective coating on the vehicle according to company standards and client requirements

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Perform vehicle detailing work	ASC/N1455

SERVICE

Electric Vehicle Service Assistant

Course code – ASC/Q1435

Duration of training – 300 hrs + One elective 90 hrs

NSQF Level – 3

Next review date – 28th July, 2025

Course Objective

An Electric Vehicle Service Assistant is responsible for assisting the service technician in repair, routine servicing and maintenance (including electrical and mechanical aggregates) of Electric and Hybrid vehicles.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Assist in service, maintenance and repair of electric vehicle	ASC/N1454
4	Assist in service, maintenance and repair of four wheeler electric/ hybrid vehicle	ASC/N1455
5	Assist in service, maintenance and repair of two/three wheeler electric vehicle	ASC/N1456
6	Assist in service, maintenance and repair of electric truck/bus	ASC/N1457

SERVICE

End of Life Vehicle (ELV) Dismantler

Course code – ASC/Q1436

Duration of training – 390 hrs

NSQF Level – 4

Next review date – 28th July, 2025

Course Objective

The individual is responsible for the de-pollution, dismantling and segregation of the vehicle and its aggregate/components into specified categories which can then be placed into stock/bin as per SOP. He/She also move, clean and tag the vehicle parts to make them ready for store, transportation and resale purpose.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9801
2	Interact effectively with colleagues, customers and others	ASC/N9802
3	Carry out activities to disassemble the end of vehicle	ASC/N1458

SERVICE

Automotive Dealership Data Analyst Engineer

Course code – ASC/Q1439

Duration of training – 630 hrs

NSQF Level – 6

Next review date – 05th January 2026

Course Objective

Individual at this job is responsible for performing Sales and Service Data Analysis with Edge Computing Devices, Analytical and Statistical Tools, Developing the end-to-end architecture for data flow for effective data extraction

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources (Manufacturing)	ASC/N9810
2	Data Extraction and Collection from Automotive Sales, Service & Spare Parts	ASC/N1462
3	Data preparation and acquisition for analysis	ASC/N1463
4	Dashboarding of the Analysed data	ASC/N1464
5	Employability Skills (90 hours)	DGT/VSQ/N0103

SERVICE

Automotive Unified Diagnostic Engineer

Course code – ASC/Q1437

Duration of training – 630 hrs

NSQF Level – 6

Next review date – 17th November 2025

Course Objective

The individual in this job roles performs diagnostic reverse engineering for all diagnostics protocol, diagnostic content coverage test and generate reports, vehicle tracing analysis and simulation, vehicle test for diagnostic content development and prepare diagnostic specification, design diagnostics workflow and testing report. The individual also buildup, Commission and Operation of the End2End Test benches, develop Test cases/execute for ECU/HIL system, Mobile app, API, Web services and handle all technical issues and ensure on time delivery of Test requests. He/she also performs feasibility check for Test Automation and Service Operation, Flash and protocol conformance validation of control units, test bench setup for ECUs Diagnostics testing and develop Test Strategy, Test Plan and test execution, test defects analysis and report, Automation tool scripting, verification, and validation.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources (Manufacturing)	ASC/N9810
2	Employability Skills (90 hours)	ASC/N1462
3	Carry out diagnosis of vehicle mechanical system	ASC/N1463
4	Carry out diagnosis of vehicle OBD system	ASC/N1464
5	Carry out diagnosis of vehicle electrical and electronic system	DGT/VSQ/N0103



RESEARCH & DEVELOPMENT



RESEARCH & DEVELOPMENT

Automotive Dealership Data Science Specialist

Course code – ASC/Q1440

Duration of training – 660 hrs

NSQF Level – 6

Next review date – 26th June, 2026

Course Objective

The individual at this job is responsible for designing and developing the visualization platforms for end-to-end visibility, after-sales analytics solutions and services, and customer retention strategies based on the customer database. He/she leads the development activities and guide the team on the technical front in analytics solutions and reviewing of code and supports a range of analytical, visualization, and predictive modelling projects along with project management.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Service)	ASC/N9813
2	Employability Skills (120 Hours)	DGT/VSQ/N0104
3	Manage data extraction from the dealership entities	ASC/N1465
4	Prepare and analyse dealerships data by using analytical tools	ASC/N1466
5	Develop solutions for complex business problems in dealerships	ASC/N1465



ROAD TRANSPORTATION



Road Transportation

COMMERCIAL VEHICLE DRIVER

Course code – ASC/Q9703

Duration of training – 304 hrs

NSQF Level – 4

Next review date – 31st August 2024

Course Objective

The individual at work drives a heavy motor vehicle (HMV) safely, ensures its roadworthiness, coordinates with the command office and delivers goods at the destination or drives the passengers to the destination as per standards.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Road Transportation)	ASC/N9809
2	Interact effectively with colleagues and customers (Road Transportation)	ASC/N9808
3	Ensure roadworthiness and drive a heavy motor vehicle (HMV) safely	ASC/N9607
4	Coordinate with command office and deliver goods	ASC/N9608

Road Transportation

TAXI DRIVER

Course code – ASC/Q9705

Duration of training – 360 hrs

NSQF Level – 4

Next review date – 31st August 2024

Course Objective

A Taxi Driver is also called Chauffeur, Cab Driver or simply Cabbie. Individuals at this job need to help passengers in commuting from one destination to another in the private/hire vehicles

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Road Transportation)	ASC/N9809
2	Interact effectively with colleagues and customers (Road Transportation)	ASC/N9808
3	Pick and drop the passenger to their destination and complete other trip-end activities	ASC/N9701
4	Drive responsibly and ensure road worthiness of vehicle	ASC/N9704
5	Ensure roadworthiness of Electric Vehicle (EV)	ASC/N9606

Road Transportation

LIGHT MOTOR VEHICLE DRIVER

Course code – ASC/Q9702

Duration of training – 304 hrs

NSQF Level – 3

Next review date – 31st March 2024

Course Objective

The individual is responsible for safely transporting passengers or goods using small vehicles such as cars, vans, or light trucks. Duties include obeying traffic laws, maintaining vehicle cleanliness, and ensuring timely arrivals. Strong communication skills and a valid driver's license are essential for this role, along with a commitment to safety and professionalism.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Road Transportation)	ASC/N9809
2	Interact effectively with colleagues and customers (Road Transportation)	ASC/N9808
3	Drive responsibly and ensure road worthiness of vehicle	ASC/N9704
4	Ensure roadworthiness of Electric Vehicle (EV)	ASC/N9606

Road Transportation

CHAUFFEUR

Course code – ASC/Q9711

Duration of training – 400 hrs

NSQF Level – 5

Next review date – 31st August 2024

Course Objective

The individual is responsible for completing the trip and other activities such ensuring compliance to duty, coordinating and executing the tasks, etc. as per organizational standards to ensure customer centricity on the job and communicating effectively with colleagues, customers and others

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources (Road Transportation)	ASC/N9816
2	Interact effectively with team, customers and others (Road Transportation)	ASC/N9817
3	Drive responsibly and ensure road worthiness of vehicle	ASC/N9704
4	Drop the customer safely and collect the applicable fare	ASC/N9719

Road Transportation

FORKLIFT OPERATOR

Course code – ASC/Q6707

Duration of training – 304 hrs

NSQF Level – 4

Next review date – 30th September 2024

Course Objective

The individual is responsible for ensuring the fitness of the forklift for use, driving the forklift, handling delivery, stocking, and shifting of the goods, maintaining safe and healthy working practices and communicating effectively with colleagues, customers, and others

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Road Transportation)	ASC/N9809
2	Interact effectively with colleagues and customers (Road Transportation)	ASC/N9808
3	Drive responsibly and ensure road worthiness of vehicle	ASC/N9704
4	Ensure roadworthiness of Electric Vehicle (EV)	ASC/N9606
5	Ensure fitness of forklift for shop floor operations	ASC/N9712
6	Handle delivery, stocking and shifting of the goods	ASC/N9713

Road Transportation

DRIVING ASSISTANT

Course code – ASC/Q701

Duration of training – 200 hrs

NSQF Level – 2

Next review date – 31st August 2024

Course Objective

The individual is responsible for cleaning the external/internal body/cabin of the vehicle, maintenance of tool box, assisting driver with loading/unloading the vehicle, recording delivery logs and other minor repairs.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Road Transportation)	ASC/N9809
2	Interact effectively with colleagues and customers (Road Transportation)	ASC/N9808
3	Clean and perform basic routine checks on the vehicle	ASC/N9702

Road Transportation

AMBULANCE DRIVER

Course code – ASC/Q9706

Duration of training – 380 hrs

NSQF Level – 4

Next review date – 30th September 2024

Course Objective

The individual at work is responsible to driving ambulance carefully and safely through traffic, assess road and keep the ambulance properly serviced to be road worthy, and takes the patient to the destination on time.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Road Transportation)	ASC/N9809
2	Interact effectively with colleagues and customers (Road Transportation)	ASC/N9808
3	Ensure roadworthiness and drive heavy motor vehicle (HMT) safely	ASC/N97XX
4	Assess road and service worthiness of ambulance	ASC/N9709
5	Take patient to the destination	ASC/N9711

Road Transportation

DRIVER TRAINER- LMV

Course code – ASC/Q9708

Duration of training – 460 hrs

NSQF Level – 5

Next review date – 30th September 2024

Course Objective

The individual at work prepares for the training, trains LMV vehicle drivers and carries out evaluation and assessment of trainee drivers as per the standard assessment criteria.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Manage work and resources (Road Transportation)	ASC/N9816
2	Interact effectively with team, customers and others (Road Transportation)	ASC/N9817
3	Drive Responsibly and Ensure Road Worthiness of Vehicle	ASC/N9704
4	Prepare for training	ASC/N9717
5	Train LMV vehicle drivers	ASC/N9718

Road Transportation

TWO WHEELER DELIVERY ASSOCIATE

Course code – ASC/Q9710

Duration of training – 256 hrs

NSQF Level – 3

Next review date – 31st August 2024

Course Objective

The individual is responsible for handling packages with care, they uphold service standards while providing exceptional customer experiences. Their role demands reliability, agility, and adherence to safety protocols to accomplish delivery tasks effectively.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Road Transportation)	ASC/N9809
2	Interact effectively with colleagues and customers (Road Transportation)	ASC/N9808
3	Drive responsibly and ensure road worthiness of vehicle	ASC/N9704
4	Deliver the goods to the customer safely and collect the applicable amount	ASC/N9609

Road Transportation

AUTO RICKSHAW DRIVER

Course code – ASC/Q9713

Duration of training – 304 hrs

NSQF Level – 4

Next review date – 31st August 2024

Course Objective

The individual at work picks up the customer from one destination (pick-up point) and drives them to their desired destination in various categories of a 3-wheelers within the city.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Road Transportation)	ASC/N9809
2	Interact effectively with colleagues and customers (Road Transportation)	ASC/N9808
3	Drive responsibly and ensure road worthiness of vehicle	ASC/N9704
4	Pick & drop the customer safely and collect fare	ASC/N9716

Road Transportation

FLEET TELEMATIC OPERATOR

Course code – ASC/Q9714

Duration of training – 420 hrs

NSQF Level – 4

Next review date – 28th April 2025

Course Objective

The individual in this job work closely with companies' contractual and permanent employee drivers for reducing operation costs and delivering the highest possible level of service to the customers

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Road Transportation)	ASC/N9809
2	Interact effectively with colleagues and customers (Road Transportation)	ASC/N9808
3	Managing CMV (Commercial Motor Vehicles) and support fleet operations	NA

Road Transportation

E-RICKSHAW DRIVER

Course code – ASC/Q9715

Duration of training – 270 hrs

NSQF Level – 2.5

Next review date – 28th February 2026

Course Objective

An Auto/ E-Rickshaw Driver picks and drops passengers commuting from one destination to another in a 3-wheeler (of all types of viz. traditional auto or modern electrically operated) within the city. He/she also charge battery and maintain the vehicle in appropriate condition.

Course Module Details (NOS)

Sl.No	National Occupation Standards (NOS)	NOS Codes
1	Organize work and resources (Road Transportation)	ASC/N9809
2	Employability Skills (30 Hours)	DGT/VSQ/N0101
3	Charge, repair and maintain the e-rickshaw	ASC/N9720
4	Drive responsibly and ensure road worthiness of vehicle	ASC/N9704
5	Pick & drop the customer safely and collect fare	ASC/N9716

ASDC VISION AND MISSION

Vision & Mission

- **To continually develop and upgrade Automotive Skills for Higher value additions (higher value addition through Skilling will facilitate capital creation, leading to more economic activity and consequent additional jobs.)**
- **Making Skills aspirational and integrated with academic pathways**
- **Honouring and celebrating the Skilling achievements**

To be achieved through

- **Complete commitment of the Industry (SIAM, ACMA and FADA) who are already contributing a lot in Skilling on their own.**
- **Ensuring credibility, reliability, and robustness of the Skill Assessment process.**
- **Facilitate and support conduct of Skill Competitions.**







WHO ARE WE

The automotive industry in India is undergoing a transformation because of its sustained growth and profitability. The Automotive Industry is known to be highly dynamic with ceaseless innovations pouring in from all over the world, changing the face of the industry as we know it.

Promoted by **Automotive Component Manufacturers Association of India (ACMA)**, **Society of Indian Automobile Manufacturers (SIAM)** and **Federation of Automobile Dealers Associations of India (FADA)**, **ASDC** has a vision and mission to **continually develop and upgrade automotive skills** for higher value additions facilitating capital creation, leading to more economic activity and consequent additional jobs.

**113 GF, Okhla Industrial Estate
Phase 3 Rd, Okhla Phase III,
Okhla Industrial Estate,
New Delhi, Delhi 110020**

**Phone: 011 4259 9800
Contact us – www.asdc.org.in/support
Website – www.asdc.org.in**

