



# Model Curriculum

**QP Name: Automotive Forging Technician**

**QP Code: ASC/Q4501**

**QP Version: 2.0**

**NSQF Level: 4**

**Model Curriculum Version: 1.0**

Automotive Skills Development Council | 153, Gr Floor, Okhla Industrial Area, Phase – III, Leela Building,  
New Delhi – 110020

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## Training Parameters

<b>Sector</b>	Automotive
<b>Sub-Sector</b>	Manufacturing
<b>Occupation</b>	Forging Operation
<b>Country</b>	India
<b>NSQF Level</b>	4
<b>Aligned to NCO/ISCO/ISIC Code</b>	NCO-2015/7221.0301
<b>Minimum Educational Qualification and Experience</b>	8th Class + 2 years ITI with 2 years of relevant experience OR 10th Class pass with 2 years of relevant experience OR 10th Class + 2 years ITI OR 12th Class with 1 Year of experience
<b>Pre-Requisite License or Training</b>	NA
<b>Minimum Job Entry Age</b>	18 years
<b>Last Reviewed On</b>	29/07/2021
<b>Next Review Date</b>	29/07/2026
<b>NSQC Approval Date</b>	29/07/2021
<b>QP Version</b>	2.0
<b>Model Curriculum Creation Date</b>	29/07/2021
<b>Model Curriculum Valid Up to Date</b>	29/07/2026
<b>Model Curriculum Version</b>	1.0
<b>Minimum Duration of the Course</b>	390 Hours 00 Minutes
<b>Maximum Duration of the Course</b>	390 Hours 00 Minutes

## Program Overview

This section summarizes the end objectives of the program along with its duration.

### Training Outcomes

At the end of the program, the learner should have acquired the listed knowledge and skills.

- Interpret drawing/work instructions/SOPs for identification of raw material, tools and equipment required for the forging operations.
- Carry out pre-forging activities such as lifting of workpiece, inspection of tools and equipment etc.
- Carry out forging and post-forging operations.
- Work effectively and efficiently as per schedules and timelines.
- Implement safety practices.
- Optimize the use of resources to ensure less wastage and maximum conservation.

### Compulsory Modules

The table lists the modules and their duration corresponding to the Compulsory NOS of the QP.

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job Training Duration (Mandatory)	On-the-Job Training Duration (Recommended)	Total Duration
<b>Bridge Module</b>	<b>05:00</b>	<b>00:00</b>			<b>05:00</b>
Module 1: Introduction to the role of an Automotive Forging Technician	5:00	0:00			5:00
<b>ASC/N9803 – Organize work and resources (Manufacturing) NOS Version No. – 1.0 NSQF Level – 3</b>	<b>15:00</b>	<b>30:00</b>			<b>45:00</b>
Module 2: Organize work and resources according to safety and conservation standards	15:00	30:00			45:00
<b>ASC/N9802 – Interact effectively with colleagues, customers and others NOS Version No. – 1.0 NSQF Level - 3</b>	<b>15:00</b>	<b>25:00</b>			<b>40:00</b>
Module 3: Communicate effectively and efficiently	15:00	25:00			40:00
<b>ASC/N4501 – Prepare for forging operations NOS Version No. – 2.0 NSQF Level - 4</b>	<b>30:00</b>	<b>30:00</b>			<b>60:00</b>
Module 4: Prepare for forging operations	30:00	30:00			60:00
<b>ASC/N4502 – Perform forging operations NOS Version No. – 2.0 NSQF Level - 4</b>	<b>30:00</b>	<b>120:00</b>			<b>150:00</b>

Module 5: Perform forging operations	30:00	120:00			150:00
<b>ASC/N4503 – Perform post-forging operations</b> <b>NOS Version No. – 2.0</b> <b>NSQF Level - 4</b>	<b>30:00</b>	<b>60:00</b>			<b>90:00</b>
Module 6: Perform post-forging operations	30:00	60:00			90:00
<b>Total Duration</b>	<b>125:00</b>	<b>265:00</b>			<b>390:00</b>

# Module Details

## Module 1: Introduction to the role of an Automotive Forging Technician

### Bridge module

#### Terminal Outcomes:

- Discuss the role and responsibilities of an Automotive Forging Technician.

<b>Duration:</b> <05:00>	<b>Duration:</b> <00:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• List the role and responsibilities of an Automotive Forging Technician.</li> <li>• Discuss the job opportunities of an Automotive Forging Technician in an automobile industry.</li> <li>• Explain about Indian automotive market.</li> <li>• List various automobile Original Equipment Manufacturers (OEMs) and different products/ models manufactured by them.</li> <li>• Discuss the standards and procedures involved in the different processes of forging.</li> <li>• Identify the standard checklists and schedules recommended by OEM.</li> </ul>	
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	

## Module 2: Organize work and resources according to safety and conservation standards

### Mapped to ASC/N9803, v1.0

#### Terminal Outcomes:

- Employ appropriate ways to maintain safe and secure working environment.
- Perform work as per the quality standards.
- Apply conservation practices at the workplace.

Duration: <15:00>	Duration: <30:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> <li>• List the potential workplace related risks and hazards, their causes and preventions.</li> <li>• Identify PPE to be used at workplace.</li> <li>• Identify various warning signs used at the workplace.</li> <li>• Describe appropriate strategies to deal with emergencies and accidents at the workplace.</li> <li>• Outline the organizational structure to be followed to report about health, safety and security breaches to the concerned authorities.</li> <li>• Discuss the importance of keeping work area clean and tidy.</li> <li>• Discuss the significance of conforming to basic hygiene practices such as washing hands, using alcohol based hand sanitizers or soap.</li> <li>• Discuss organizational hygiene and sanitation guidelines and ways of reporting breaches/gaps if any to the concerned authorities.</li> <li>• Discuss the ways of dealing with stress and anxiety.</li> <li>• Discuss how to complete the given work within the stipulated time period.</li> <li>• Explain how to maintain a proper balance between team and individual goals.</li> <li>• Explain 5S guidelines at workplace.</li> <li>• List the various materials used at the workplace.</li> <li>• Explain organisational recommended procedure for storage of tools, equipment and material after completion of work.</li> <li>• Explain the ways to optimize usage of resources.</li> <li>• Discuss various methods of waste management and its disposal.</li> </ul>	<ul style="list-style-type: none"> <li>• Apply appropriate safety practices to ensure safety of people at the workplace</li> <li>• Display the correct way of wearing and removing PPE such as face masks, hand gloves, face shields, PPE suits, etc.</li> <li>• Demonstrate the use of fire extinguisher.</li> <li>• Apply basic first aid procedure in case of emergencies.</li> <li>• Perform routine cleaning of tools, equipment and machines.</li> <li>• Employ various techniques for checking malfunctions in the equipment as per Standard Operating Procedure (SOP).</li> <li>• Show how to sanitize and disinfect one's work area regularly.</li> <li>• Demonstrate the correct way of washing hands using soap and water.</li> <li>• Demonstrate the correct way of sanitizing hands using alcohol-based hand rubs.</li> <li>• Demonstrate how to evacuate the workplace in case of an emergency.</li> <li>• Demonstrate sorting of materials, tools and equipment and spare parts after completion of work.</li> <li>• Demonstrate the steps involved in storage of tools, equipment and material after completion of work.</li> <li>• Perform basic checks to identify any spills and leaks and that need to be plugged /stopped.</li> <li>• Demonstrate different disposal techniques depending upon types of waste.</li> <li>• Employ different ways to check if equipment/machines are functioning as per requirements and report malfunctioning, if observed.</li> <li>• Employ ways for efficient utilization of material and water.</li> </ul>

<ul style="list-style-type: none"> <li>• List the different categories of waste for the purpose of segregation</li> <li>• Differentiate between recyclable and non-recyclable waste</li> <li>• State the importance of using appropriate colour dustbins for different types of waste.</li> <li>• Discuss common practices for conserving electricity at workplace.</li> <li>• Discuss the common sources of pollution and ways to minimize it.</li> </ul>	
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	
<ul style="list-style-type: none"> <li>• Housekeeping material: Cleaning agents, cleaning cloth, waste container, dust pan and brush set, liquid soap, hand towel, fire extinguisher</li> <li>• Safety gears: Safety shoes, ear plug, goggles, gloves, helmet, first-aid kit</li> </ul>	



## Module 3: Communicate Effectively and Efficiently

### Mapped to ASC/N9802, v1.0

#### Terminal Outcomes:

- Use effective communication and interpersonal skills.
- Apply sensitivity while interacting with different genders and people with disabilities.

<b>Duration:</b> <15:00>	<b>Duration:</b> <25:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• Explain the organizational structure for communicating with colleagues, seniors and others.</li> <li>• Discuss the ways to adjust the communication styles to reflect sensitivity towards gender and persons with disability (PwD).</li> <li>• Explain the importance of respecting personal space of colleagues.</li> <li>• State the procedure to receive work instructions and report problems to the supervisor.</li> <li>• List the various organizational policies and procedures to be followed at the workplace.</li> <li>• Describe different ways to rectify commonly occurring errors.</li> <li>• Explain the importance of complying with the instructions/guidelines and procedures while performing tasks related to the job specifications.</li> <li>• Discuss the importance of PwD and gender sensitization.</li> </ul>	<ul style="list-style-type: none"> <li>• Employ different means of communication depending upon the requirement while interacting with others.</li> <li>• Demonstrate using new ways to maintain good relationships with colleagues and supervisor.</li> <li>• Prepare a sample report to send the work status to the supervisor.</li> <li>• Demonstrate how to communicate with different genders and persons with disability (PwD) in a sensitive manner.</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	
Sample of escalation matrix, organisation structure.	

## Module 4: Prepare for forging operations

### Mapped to ASC/N4501, v2.0

#### Terminal Outcomes:

- Identify tools and equipment required for forging process.
- Perform the steps to carry out pre-forging activities such as lifting of workpiece, collection and inspection of tools and equipment etc.

Duration: <30:00>	Duration: <30:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> <li>• Describe different types of forging processes.</li> <li>• Describe basic process followed for forging of the pieces.</li> <li>• Describe mechanical and heat laws applicable on forging.</li> <li>• Discuss the information derived from the engineering drawings, work order, SOPs and instructions from supervisor.</li> <li>• List the input material, tools, forging apparatus, dies, stampings, lifting equipment and consumables required during forging work.</li> <li>• Describe the selection criteria of input material, tools, forging apparatus, dies, stampings, lifting equipment and consumables required for forging work.</li> <li>• Describe metallurgical properties of the material used.</li> <li>• Discuss the organisational process of collecting and arranging the input material (billets/bars), tools, forging apparatus, dies, stampings, lifting equipment and consumables from the store.</li> <li>• Summarise the steps to be performed for checking the input material, tools, forging apparatus, dies, stampings, lifting equipment and consumables before use.</li> <li>• Elaborate ways for cutting the billets/bars as per the work requirement.</li> <li>• Discuss various forging machine parameters such as temperature of the furnace, cycle time for various temperature levels &amp; time duration during the heating, pressing, cooling etc and their impact on output.</li> <li>• Discuss the necessary precautions to avoid any hazard and accident during forging activities.</li> </ul>	<ul style="list-style-type: none"> <li>• Demonstrate the standard operating procedure to use input material, tools, forging apparatus, dies, stampings, lifting equipment and consumables required during forging work.</li> <li>• Show how to select and arrange the required input material, tools, forging apparatus, dies, stampings, lifting equipment and consumables from the store.</li> <li>• Apply appropriate ways to check input material, tools, forging apparatus, dies, stampings, lifting equipment and consumables before use.</li> <li>• Apply appropriate ways to check that dies and forging apparatus are clean and free from dust and unwanted material.</li> <li>• Demonstrate use of hacksaw to cut the billets/bars into smaller components as per the work requirement.</li> <li>• Show how to set the forging machine and its parameters as per the work instructions.</li> <li>• Show how to fit the die in the forging machine.</li> </ul>

### Classroom Aids:

Whiteboard, marker pen, projector

### Tools, Equipment and Other Requirements

- PPT's, teaching aids, drawing / blue print, work order
- **Raw Materials:** Metal billets
- **Machinery:** Furnace, Compressing machine, Forging press, Trim press , Shot blasting machine, destructive and non-destructive tests equipment, eddy current testing and magnetic particle inspection apparatus etc.
- **Auxiliaries:** spatulas, chippers etc.
- **Measuring Tools:** Steel tape, Steel rule, Vernier calliper, Micrometer, Compass
- **Cutting Tools:** Hacksaw frame adjustable, chisel, scissor, Sand paper
- **Driving Tools:** Chipping hammer, wooden mallet
- **Lifting devices:** Hoists, cranes, bins, part trolleys, pallet trucks
- **Safety materials:** Fire extinguisher, portable welding curtains, leather safety gloves, leather aprons, safety glasses, helmet, safety shoe and first-aid kit
- **Cleaning material:** Wire brush (M.S.), cleaning agents, cleaning cloth, waste container, dust pan and brush set, liquid soap, hand towel

## Module 5: Perform forging operations

### Mapped to ASC/N4502, v2.0

#### Terminal Outcomes:

- Demonstrate various forging operations such as billet heating in furnace, compression process, heating, pressing etc.
- Perform steps to carry out finishing operations such as twisting, straightening etc.

Duration: <30:00>	Duration: <120:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> <li>• Outline process flow of hot, cold and warm forging.</li> <li>• Discuss the process of lifting and placing the billets in the furnace as per the work instructions.</li> <li>• Discuss the importance of appropriate temperature levels of heating zones when the billets are passing through the furnace.</li> <li>• Describe compression process for reducing the diameter and increasing the length of the hot billet.</li> <li>• Explain methods of inspecting the quality, geometry, dimension and material of compressing machine output.</li> <li>• Discuss dimensions pertinent to pressing operations.</li> <li>• Discuss the process of segregating bad quality and good quality billets.</li> <li>• Discuss the importance of selecting correct program in the forging machine for operation as per the work instructions.</li> <li>• Discuss various pressing process parameters such as cycle time, force applied, gear and pinion movements, friction, torque etc. and their impact on output.</li> <li>• Elaborate ways for feeding the hot metal bars into forging presses.</li> <li>• Discuss the importance of monitoring process parameters during the forging process and correcting them as per the requirements.</li> <li>• List the steps to be performed for observing and recording machine performance.</li> <li>• Discuss the importance of spraying coolant on dies after each operation.</li> <li>• List the steps to be performed for finishing</li> </ul>	<ul style="list-style-type: none"> <li>• Show how to set the induction heater temperature for pre-heating, heating as well as post-heating process.</li> <li>• Perform the steps of lifting and placing the billets in the furnace manually or by using lifting tools.</li> <li>• Apply appropriate ways to monitor the temperature levels of heating zones when the billets are passing through the furnace.</li> <li>• Show how to observe the uniform heating of metal.</li> <li>• Perform the steps of lifting metal from the furnace and loading it into compressing machine by using lifting tools.</li> <li>• Demonstrate organizational specified procedure of starting the compression machine and performing the compression process.</li> <li>• Employ appropriate ways of inspecting and measuring the output of compressing machine for required quality standards, dimensions, geometry and material.</li> <li>• Show how to segregate the bad quality billets and send the good quality billets for next process.</li> <li>• Show how to select the program in the forging machine and modify it as per the production requirements and WI.</li> <li>• Demonstrate use of magnetic robots for feeding the hot metal bars into forging presses.</li> <li>• Show how to adjust the temperature of the die and various parameters of main press machine including blocker, finisher and trimmer as per the output requirement.</li> <li>• Read the measurement gauges to monitor the process parameters and maintain the</li> </ul>

<p>operations such as twisting, straightening etc.</p>	<p>quality standards.</p> <ul style="list-style-type: none"> <li>• Apply appropriate ways to monitor the forging operations and record the operational data as per the control plan.</li> <li>• Show how to remove the forged pieces from the machine after completion of moulding process.</li> <li>• Demonstrate organisational specified procedure of finishing operations such as twisting, straightening etc. get the desired specifications.</li> <li>• Employ appropriate ways of measuring and comparing the final workpiece dimensions with the specified dimensions in the work order and engineering drawing.</li> <li>• Show how to adjust the parameters of the corresponding presses for the finishing operations to get the desired specifications.</li> <li>• Perform steps to run the machine for mass production after first piece meets the specified requirements.</li> <li>• Prepare a sample report about any problems faced during the forging process.</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	
<ul style="list-style-type: none"> <li>• PPT's, teaching aids, drawing / blue print, work order</li> <li>• <b>Raw Materials:</b> Metal billets</li> <li>• <b>Machinery:</b> Furnace, Compressing machine, Forging press, Trim press , Shot blasting machine, destructive and non-destructive tests equipment, eddy current testing and magnetic particle inspection apparatus etc.</li> <li>• <b>Auxiliaries:</b> spatulas, chippers etc.</li> <li>• <b>Measuring Tools:</b> Steel tape, Steel rule, Vernier calliper, Micrometer, Compass</li> <li>• <b>Cutting Tools:</b> Hacksaw frame adjustable, chisel, scissor, Sand paper</li> <li>• <b>Driving Tools:</b> Chipping hammer, wooden mallet</li> <li>• <b>Lifting devices:</b> Hoists, cranes, bins, part trolleys, pallet trucks</li> <li>• <b>Safety materials:</b> Fire extinguisher, portable welding curtains, leather safety gloves, leather aprons, safety glasses, helmet, safety shoe and first-aid kit</li> <li>• <b>Cleaning material:</b> Wire brush (M.S.), cleaning agents, cleaning cloth, waste container, dust pan and brush set, liquid soap, hand towel</li> </ul>	

## Module 6: Perform post-forging operations

### Mapped to ASC/N4503, v2.0

#### Terminal Outcomes:

- Identify requirements for shot blasting and post-forging activities
- Perform steps to carry out shot blasting process.
- Perform steps to carry out post-forging activities.

Duration: <30:00>	Duration: <60:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> <li>• Describe shot blasting process.</li> <li>• Discuss the process of loading/unloading and placing the workpieces from shot blasting machine as per the work instructions.</li> <li>• Discuss post-forging activities like inspection, cleaning, maintenance etc.</li> <li>• Explain methods of inspecting the quality of forged workpieces.</li> <li>• List the commonly occurring defects in the casted workpieces.</li> <li>• Describe various testing methods i.e. destructive and non-destructive, eddy current testing and magnetic particle inspection.</li> <li>• Discuss various eddy current testing parameters such as phase of the current and intensity of magnetic flux generated and their impact on output.</li> <li>• Discuss the importance of magnetizing and de-magnetizing the parts as per the magnetic cycle during magnetic particle inspection process.</li> <li>• Discuss the process of segregating, tagging and storing of damaged and ok workpieces and maintaining records of segregation as per organisational guidelines.</li> <li>• List the steps to be performed for checking the machine operations for any defects in its component and informing the supervisor.</li> <li>• List different methods for disposing off waste material and scrap.</li> <li>• Discuss documents and records needed to prepare and update related to forging work.</li> <li>• List the steps to be performed for sending the workpieces to lab for quality check</li> </ul>	<ul style="list-style-type: none"> <li>• Show how to clean the shot blasting machine by using air pressure.</li> <li>• Apply appropriate ways to check the shot blasting machine and its components for before use.</li> <li>• Perform the steps of lifting and placing the workpieces and shots on shot blasting machine manually or by using lifting tools.</li> <li>• Demonstrate organizational specified procedure of starting the shot blasting machine and performing the shot blasting process.</li> <li>• Apply appropriate ways to check that machine is in the moving position till the cycle time for both sides cycle is achieved.</li> <li>• Perform the steps of lifting the workpieces from shot blasting machine and placing them on trolleys manually or by using lifting tools.</li> <li>• Apply appropriate inspection and testing methods for identifying the defects and checking the quality of forged workpieces as per the control plan.</li> <li>• Demonstrate organisational specified procedure of various testing methods i.e. destructive and non-destructive, eddy current testing and magnetic particle inspection for checking the defects and quality of forged pieces.</li> <li>• Show how to adjust the parameters of the apparatus per the requirement of magnetic particle inspection process to get the desired specifications.</li> <li>• Demonstrate the standard operating procedure to use measurement instruments like rulers, Vernier calipers, micrometer, weighing scale, gauges and other inspection equipment</li> <li>• Employ appropriate ways for comparing</li> </ul>

<p>and obtaining batch clearance.</p>	<p>the forged piece texture, color, surface properties, hardness and strength with the specified product specifications.</p> <ul style="list-style-type: none"> <li>• Apply appropriate inspection methods for identifying the defects, checking the quality of forged workpieces and noting the observations of inspection process as per the control plan.</li> <li>• Show how to remove the minor defects like shape deformation, sharp edges, rough surfaces, extra material from grooves, holes, parting line area etc. from forged pieces.</li> <li>• Show how to segregate, tag, store and record data of damaged and ok workpieces as per organisational guidelines.</li> <li>• Employ appropriate ways for checking the machine operations for any defects in the component.</li> <li>• Show how to clean the tools, forging apparatus and shot blasting machine after completion of work and dispose scrap or waste as per organisational guidelines.</li> <li>• Demonstrate organisational specified procedure of sending first and last work piece from each batch to the lab for quality check and obtaining batch clearance.</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	
<ul style="list-style-type: none"> <li>• PPT's, teaching aids, drawing / blue print, work order</li> <li>• <b>Raw Materials:</b> Metal billets</li> <li>• <b>Machinery:</b> Furnace, Compressing machine, Forging press, Trim press , Shot blasting machine, destructive and non-destructive tests equipment, eddy current testing and magnetic particle inspection apparatus etc.</li> <li>• <b>Auxiliaries:</b> spatulas, chippers etc.</li> <li>• <b>Measuring Tools:</b> Steel tape, Steel rule, Vernier calliper, Micrometer, Compass</li> <li>• <b>Cutting Tools:</b> Hacksaw frame adjustable, chisel, scissor, Sand paper</li> <li>• <b>Driving Tools:</b> Chipping hammer, wooden mallet</li> <li>• <b>Lifting devices:</b> Hoists, cranes, bins, part trolleys, pallet trucks</li> <li>• <b>Safety materials:</b> Fire extinguisher, portable welding curtains, leather safety gloves, leather aprons, safety glasses, helmet, safety shoe and first-aid kit</li> <li>• <b>Cleaning material:</b> Wire brush (M.S.), cleaning agents, cleaning cloth, waste container, dust pan and brush set, liquid soap, hand towel</li> </ul>	

# Annexure

## Trainer Requirements

Trainer Prerequisites						
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience		Remarks
		Years	Specialization	Years	Specialization	
ITI	Turner/Fitter/Electrician	5	Turner/Fitter/Electrician	1	Turner/Fitter/Electrician	NA
ITI	Turner/Fitter/Electrician	6	Turner/Fitter/Electrician	0	Turner/Fitter/Electrician	NA
Diploma	Mechanical/Electrical/Automobile	3	Mechanical/Electrical/Automobile	1	Mechanical/Electrical/Automobile	NA
Diploma	Mechanical/Electrical/Automobile	4	Mechanical/Electrical/Automobile	0	Mechanical/Electrical/Automobile	NA

Trainer Certification	
Domain Certification	Platform Certification
“Automotive Forging Technician, ASC/Q4501, version 2.0”. Minimum accepted score is 80%.	“Trainer, MEP/Q2601 v1.0” Minimum accepted score is 80%.



## Assessor Requirements

Assessor Prerequisites						
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training/Assessment Experience		Remarks
		Years	Specialization	Years	Specialization	
ITI	Turner/Fitter/Electrician	6	Turner/Fitter/Electrician	1	Turner/Fitter/Electrician	NA
ITI	Turner/Fitter/Electrician	7	Turner/Fitter/Electrician	0	Turner/Fitter/Electrician	NA
Diploma	Mechanical/Electrical/Automobile	4	Mechanical/Electrical/Automobile	1	Mechanical/Electrical/Automobile	NA
Diploma	Mechanical/Electrical/Automobile	5	Mechanical/Electrical/Automobile	0	Mechanical/Electrical/Automobile	NA

Assessor Certification	
Domain Certification	Platform Certification
<p>"Automotive Forging Technician, ASC/Q4501, version 2.0".</p> <p>Minimum accepted score is 80%.</p>	<p>"Assessor; MEP/Q2701 v1.0"</p> <p>Minimum accepted score is 80%.</p>

## Assessment Strategy

1. Assessment System Overview:
  - Batches assigned to the assessment agencies for conducting the assessment on SDMS/SIP or email
  - Assessment agencies send the assessment confirmation to VTP/TC looping SSC
  - Assessment agency deploys the ToA certified Assessor for executing the assessment
  - SSC monitors the assessment process & records
2. Testing Environment:
  - Confirm that the centre is available at the same address as mentioned on SDMS or SIP
  - Check the duration of the training.
  - Check the Assessment Start and End time to be as 10 a.m. and 5 p.m.
  - If the batch size is more than 30, then there should be 2 Assessors.
  - Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
  - Check the mode of assessment—Online (TAB/Computer) or Offline (OMR/PP).
  - Confirm the number of TABs on the ground are correct to execute the Assessment smoothly.
  - Check the availability of the Lab Equipment for the particular Job Role.
3. Assessment Quality Assurance levels / Framework:
  - Question papers created by the Subject Matter Experts (SME)
  - Question papers created by the SME verified by the other subject Matter Experts
  - Questions are mapped with NOS and PC
  - Question papers are prepared considering that level 1 to 3 are for the unskilled & semi-skilled individuals, and level 4 and above are for the skilled, supervisor & higher management
  - Assessor must be ToA certified & trainer must be ToT Certified
  - Assessment agency must follow the assessment guidelines to conduct the assessment
4. Types of evidence or evidence-gathering protocol:
  - Time-stamped & geotagged reporting of the assessor from assessment location
  - Centre photographs with signboards and scheme specific branding
  - Biometric or manual attendance sheet (stamped by TP) of the trainees during the training period
  - Time-stamped & geotagged assessment (Theory + Viva + Practical) photographs & videos
5. Method of verification or validation:
  - Surprise visit to the assessment location
  - Random audit of the batch
  - Random audit of any candidate
6. Method for assessment documentation, archiving, and access
  - Hard copies of the documents are stored
  - Soft copies of the documents & photographs of the assessment are uploaded / accessed from Cloud Storage
  - Soft copies of the documents & photographs of the assessment are stored in the Hard Drives

## References

## Glossary

Term	Description
<b>Declarative Knowledge</b>	Declarative knowledge refers to facts, concepts and principles that need to be known and/or understood in order to accomplish a task or to solve a problem.
<b>Key Learning Outcome</b>	Key learning outcome is the statement of what a learner needs to know, understand and be able to do in order to achieve the terminal outcomes. A set of key learning outcomes will make up the training outcomes. Training outcome is specified in terms of knowledge, understanding (theory) and skills (practical application).
<b>OJT (M)</b>	On-the-job training (Mandatory); trainees are mandated to complete specified hours of training on site
<b>OJT (R)</b>	On-the-job training (Recommended); trainees are recommended the specified hours of training on site
<b>Procedural Knowledge</b>	Procedural knowledge addresses how to do something, or how to perform a task. It is the ability to work, or produce a tangible work output by applying cognitive, affective or psychomotor skills.
<b>Training Outcome</b>	Training outcome is a statement of what a learner will know, understand and be able to do upon the completion of the training.
<b>Terminal Outcome</b>	Terminal outcome is a statement of what a learner will know, understand and be able to do upon the completion of a module. A set of terminal outcomes help to achieve the training outcome.

## Acronyms and Abbreviations

<b>NOS</b>	National Occupational Standard(s)
<b>NSQF</b>	National Skills Qualifications Framework
<b>QP</b>	Qualifications Pack
<b>TVET</b>	Technical and Vocational Education and Training
<b>SOP</b>	Standard Operating Procedure
<b>WI</b>	Work Instructions
<b>PPE</b>	Personal Protective equipment