







Model Curriculum

QP Name: Automotive Open System (AUTOSAR) Engineer

QP Code: ASC/Q8309

QP Version: 1.0

NSQF Level: 6

Model Curriculum Version: 1.0

Automotive Skills Development Council | 153, Gr Floor, Okhla Industrial Area, Phase – III, Leela Building, New Delhi – 110020







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Training Parameters

Sector	Automotive
Sub-Sector	Manufacturing
Occupation	Automotive Product Development
Country	India
NSQF Level	6
Aligned to NCO/ISCO/ISIC Code	NCO-2015/7213.0201
Minimum Educational Qualification and Experience	3 years diploma (Mechanical/Automobile/ Electrical / Electronics/ Computer Science/ IT) after class 10th or BCA from recognized regulatory body with 5 years of relevant (like Automotive embedded system) experience OR B.E./B.Tech/ MCA in the relevant field with 1 Year of relevant experience, OR M.E./M.Tech in the relevant field OR Certificate-NSQF (Automotive Prototype Manufacturing Lead Technician/ Electric Vehicle Product Design Engineer Level 5) with 3 Years of relevant experience
Pre-Requisite License or Training	Basic of Microcontrollers Automobile ECU functionality Embedded C Course
Minimum Job Entry Age	22 years
Last Reviewed On	17/11/2022
Next Review Date	17/11/2025
NSQC Approval Date	17/11/2022
QP Version	1.0
Model Curriculum Creation Date	17/11/2022
Model Curriculum Valid Up to Date	17/11/2025
Model Curriculum Version	1.0
Minimum Duration of the Course	630 Hours
Maximum Duration of the Course	630 Hours







Program Overview

This section summarizes the end objectives of the program along with its duration.

Training Outcomes

At the end of the program, the learner should have acquired the listed knowledge and skills.

- Perform steps to build AUTOSAR architecture and its architecture.
- Perform steps to configure software components as per the project requirements.
- Perform steps to develop and validate codes of AUTOSAR tools and project.
- Implement safety practices.
- Use resources optimally to ensure less wastage and maximum conservation.
- Communicate effectively and develop interpersonal skills.

Compulsory Modules

The table lists the modules and their duration corresponding to the Compulsory NOS of the QP.

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job Training Duration (Mandatory)	On-the-Job Training Duration (Recommended)	Total Duration
Bridge Module					
Module 1: Introduction to the role of an Automotive Open System (AUTOSAR) Engineer	5:00	0:00			5:00
ASC/N9810: Manage work and resources (Manufacturing) NOS Version No. – 1.0 NSQF Level – 5	20:00	40:00			60:00
Module 2: Manage work and resources according to safety and conservation standards	20:00	40:00			60:00
DGT/VSQ/N0103 - Employability Skills (90 hours) NOS Version No. – 1.0 NSQF Level – 5	36:00	54:00			90:00
Module 5: Introduction to Employability Skills	1:00	2:00			3:00
Module 6: Constitutional values - Citizenship	0.5:00	1:00			1.5:00
Module 7: Becoming a Professional in the 21st Century	2:00	3:00			5:00
Module 8: Basic English Skills	4:00	6:00			10:00
Module 9: Career Development & Goal Setting	1.5:00	2.5:00			4:00
Module 10: Communication Skills	4:00	6:00			10:00







Module 11: Diversity & Inclusion	1:00	1.5:00		2.5:00
Module 12: Financial and Legal Literacy	4:00	6:00		10:00
Module 13: Essential Digital Skills	8:00	12:00		20:00
Module 14: Entrepreneurship	3:00	4:00		7:00
Module 15: Customer Service	4:00	5:00		9:00
Module 16: Getting ready for apprenticeship & Jobs	3:00	5:00		8:00
ASC/Naaaa - Develop AUTOSAR Architecture NOS Version No1.0 NSQF Level - 6	41:00	74:00	120:00	235:00
Module 3: Build AUTOSAR Architecture	41:00	74:00	120:00	235:00
ASC/Nbbbb – Configure and execute AUTOSAR project NOS Version No. –1.0 NSQF Level - 6	30:00	90:00	120:00	240:00
Module 4: Configure and execute AUTOSAR project	30:00	90:00	120:00	240:00
Total Duration	132:00	258:00	240:00	630:00







Module Details

Module 1: Introduction to the role of an Automotive Open System (AUTOSAR) Engineer

Bridge module

Terminal Outcomes:

• Discuss the role and responsibilities of an Automotive Open System (AUTOSAR) Engineer.

Duration : <05:00>	Duration : <00:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 List the role and responsibilities of an Automotive Open System (AUTOSAR) Engineer. Discuss the job opportunities for an Automotive Open System (AUTOSAR) Engineerin the automobile industry. Explain about Indian automobile manufacturing market. List various automobile Original Equipment Manufacturers (OEMs) and different products/ models manufactured by them. Discuss AUTOSAR standards followed in the industry. 	
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	
· · ·	





Demonstrate proper waste collection and

disposal mechanism depending upon

types of waste.



Module 2: Manage work and resources according to safety and conservation standards

Mapped to ASC/N9810, v1.0

Terminal Outcomes:

- Employ appropriate ways to maintain safe and secure working environment
- Apply material and energy conservation practices at the workplace.

y appropriate ways to implement ty practices to ensure safety of people ie workplace. lay the correct way of wearing and osing PPE. constrate the use of fire extinguisher. constrate how to provide first aid redure in case of emergencies.
ty practices to ensure safety of people be workplace. lay the correct way of wearing and osing PPE. Honstrate the use of fire extinguisher. Honstrate how to provide first aid
constrate how to evacuate the explace in case of an emergency. Ioy various techniques for checking functions in the machines with the cort of maintenance team and as per dard Operating Procedures (SOP). It constrate to arrange tools/pment/ fasteners/ spare parts into per trays, cabinets, lockers as tioned in the 5S guidelines/work functions. It is a specific to a
ar le ju m

Discuss the importance of maintaining the •

availability of running water, hand wash

and alcohol-based sanitizers at the







workplace.

- Discuss the significance of conforming to basic hygiene practices such as washing hands, using alcohol based hand sanitizers or soap.
- Recall ways of reporting advanced hygiene and sanitation issues to the concerned authorities.
- Elucidate various stress and anxiety management techniques.
- Discuss the significance of greening.
- Classify different categories of waste for the purpose of segregation.
- Differentiate between recyclable and nonrecyclable waste.
- Discuss various methods of waste collection and disposal.
- List the various materials used at the workplace.
- Explain organisational recommended norms for storage of tools, equipment and material.
- Discuss the importance of efficient utilisation of material and water.
- Explain basics of electricity and prevalent energy efficient devices.
- Explain the processes to optimize usage of material and energy/electricity.
- Enlist common practices for conserving electricity at workplace.

- Perform the steps involved in storage of tools, equipment and material after completion of work.
- Employ appropriate ways to resolve malfunctioning (fumes/ sparks/ emission/ vibration/ noise) and lapse in maintenance of equipment as per requirements.
- Perform the steps to prepare a sample material and energy audit reports.
- Employ practices for efficient utilization of material and energy/electricity.

Classroom Aids:

Whiteboard, marker pen, projector

Tools, Equipment and Other Requirements

- Housekeeping material: Cleaning agents, cleaning cloth, waste container, dust pan and brush set, liquid soap, hand towel, fire extinguisher
- Safety gears: Safety shoes, ear plug, goggles, gloves, helmet, first-aid kit







Module 5: Introduction to Employability Skills Mapped to DGT/VSQ/N0103

Terminal Outcomes:

• Discuss about Employability Skills in meeting the job requirements

Duration : <2:00>	
Practical – Key Learning Outcomes	
 List different learning and employability related GOI and private portals and their usage Research and prepare a note on different industries, trends, required skills and the available opportunities 	







Module 6: Constitutional values - Citizenship Mapped to DGT/VSQ/N0103

Terminal Outcomes:

• Discuss about constitutional values to be followed to become a responsible citizen

Duration : <0.5:00>	Duration : <1:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Explain constitutional values, civic rights, duties, citizenship, responsibility towards society etc. that are required to be followed to become a responsible citizen. 	Practice different environmentally sustainable practices
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	







Module 7: Becoming a Professional in the 21st Century Mapped to DGT/VSQ/N0103

Terminal Outcomes:

• Demonstrate professional skills required in 21st century

Duration : <2:00>	Duration : <3:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
Discuss 21st century skills required for employment	 Highlight the importance of practicing 21st century skills like Self-Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn etc. in personal or professional life Create a pathway for adopting a continuous learning mindset for personal and professional development
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	







Module 8: Basic English Skills Mapped to DGT/VSQ/N0103

Terminal Outcomes:

• Practice basic English speaking.

Duration : <4:00>	Duration : <6:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Describe basic communication skills Discuss ways to read and interpret text written in basic English 	 Show how to use basic English sentences for everyday conversation in different contexts, in person and over the telephone Read and understand text written in basic English Write a short note/paragraph / letter/e - mail using correct basic English
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	







Module 9: Career Development & Goal Setting Mapped to DGT/VSQ/N0103

Terminal Outcomes:

• Demonstrate Career Development & Goal Setting skills.

Duration : <1.5:00>	Duration : <2.5:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Identify well-defined short- and long-term goals 	Create a career development plan
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	







Module 10: Communication Skills Mapped to DGT/VSQ/N0103

Terminal Outcomes:

• Practice basic communication skills.

Duration : <4:00>	Duration : <6:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
Explain the importance of communication etiquette including active listening for effective communication	 Demonstrate how to communicate effectively using verbal and nonverbal communication etiquette Write a brief note/paragraph on a familiar topic Role play a situation on how to work collaboratively with others in a team
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	







Module 11: Diversity & Inclusion Mapped to DGT/VSQ/N0103

Terminal Outcomes:

• Describe PwD and gender sensitisation.

Duration : <1:00>	Duration : <1.5:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
Discuss the significance of reporting sexual harassment issues in time	 Demonstrate how to behave, communicate, and conduct oneself appropriately with all genders and PwD
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	







Module 12: Financial and Legal Literacy Mapped to DGT/VSQ/N0103

Terminal Outcomes:

• Describe ways of managing expenses, income, and savings.

Duration : <4:00>	Duration : <6:00>		
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes		
 Discuss various financial institutions, products, and services Explain the common components of salary such as Basic, PF, Allowances (HRA, TA, DA, etc.), tax deductions Discuss the legal rights, laws, and aids 	 Demonstrate how to conduct offline and online financial transactions, safely and securely and check passbook/statement Calculate income and expenditure for budgeting 		
Classroom Aids:			
Whiteboard, marker pen, projector			
Tools, Equipment and Other Requirements			
10015, Equipment and Other Requirements			







Module 13: Essential Digital Skills

Mapped to DGT/VSQ/N0103

Terminal Outcomes:

• Demonstrate procedure of operating digital devices and associated applications safely.

Duration: <8:00>	Duration : <12:00>			
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes			
 Describe the role of digital technology in day-to-day life and the workplace Discuss the significance of displaying responsible online behavior while using various social media platforms 	 Demonstrate how to operate digital devices and use the associated applications and features, safely and securely Demonstrate how to connect devices securely to internet using different means Follow the dos and don'ts of cyber security to protect against cyber crimes Create an e-mail id and follow e- mail etiquette to exchange e-mails Show how to create documents, spreadsheets and presentations using appropriate applications Utilize virtual collaboration tools to work effectively 			
Classroom Aids:				
Whiteboard, marker pen, projector				
Tools, Equipment and Other Requirements				







Module 14: Entrepreneurship

Mapped to DGT/VSQ/N0103

Terminal Outcomes:

• Describe opportunities as an entrepreneur.

Duration: <3:00>	Duration : <4:00>		
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes		
 Explain the types of entrepreneurship and enterprises Discuss how to identify opportunities for potential business, sources of funding and associated financial and legal risks with its mitigation plan Describe the 4Ps of Marketing-Product, Price, Place and Promotion and apply them as per requirement 	Create a sample business plan, for the selected business opportunity		
Classroom Aids:			
Whiteboard, marker pen, projector			
Tools, Equipment and Other Requirements			







Module 15: Customer Service Mapped to DGT/VSQ/N0103

Terminal Outcomes:

• Describe ways of maintaining customer.

Duration : <5:00>				
Practical – Key Learning Outcomes				
Demonstrate how to identify customer needs and respond to them in a professional manner				
Classroom Aids:				
Whiteboard, marker pen, projector				







Module 16: Getting ready for apprenticeship & Jobs Mapped to DGT/VSQ/N0103

Terminal Outcomes:

• Describe ways of preparing for apprenticeship & Jobs appropriately.

Duration : <3:00>	Duration: <5:00>		
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes		
 Discuss the significance of maintaining hygiene and dressing appropriately for an interview List the steps for searching and registering for apprenticeship opportunities 	 Draft a professional Curriculum Vitae (CV) Use various offline and online job search sources to find and apply for jobs Role play a mock interview 		
Classroom Aids:			
Whiteboard, marker pen, projector			
Tools, Equipment and Other Requirements			







Module 3: Build AUTOSAR Architecture

Mapped to ASC/Naaaa, v1.0

Terminal Outcomes:

• Perform the steps of building an AUTOSAR architecture and its components.

Duration: <41:00>	Duration: <74:00>		
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes		
 Describe need of AUTOSAR Discuss history of AUTOSAR List objectives of AUTOSAR List objectives of AUTOSAR Discuss motivation for AUTOSAR development Describe vision behind AUTOSAR Describe principles of AUTOSAR Illustrate AUTOSAR organization structure Elaborate different standard description formats used in AUTOSAR Discuss the information obtained from technical specification document and AUTOSAR standards. Describe various AUTOSAR components i.e. Virtual Functional Bus, ports and interfaces, runtime environment, operating system, abstraction layer and service layer etc. Describe architecture with SW-C (standard description format) List AUTOSAR development tools, coding language, development platform, OS etc. available for project development Elaborate different protocols used for ECU's communication in Automobile. E.g., CAN, Flexray Describe AUTOSAR system constraints and ECU descriptions Describe atomic software component Describe API Describe Various vehicle ECU's functional domains (Body Control, Security systems, Power train). Describe Client Server relationship and Describe Sender Receiver relationship Describe Communication attributes and Application attributes Describe Communication sensor and actuator components used in a vehicle. List non-standardized drivers available Illustrate ECU Layered Software 	 Show how to select appropriate AUTOSAR development tools, coding language, development platform, OS etc. as per the project requirements Show how to interpret ECU architecture and extract SW-C (standard description format) product specifications from vehicle specifications Demonstrate code writing for development of Virtual functional bus (VFB) as per the requirement Show how to build code and configure Runtime Environment (RTE) for the project Show how to build code and configure software, its components and their oriented design Show how to configure ports and interfaces, Sender- Receiver communication and Client- Server communication as per the requirement Apply appropriate ways to validate codes of all the components of architecture Apply appropriate ways to analyse and validate components communication behavior Show how to write code to develop and configure ECU Layered Software Architecture, Microcontroller Abstraction Layer and service layer as per the requirement Show how to develop complex drivers for running the system 		







Architecture and M	icrocontroller	
Abstraction Layer and service	layer	
Classroom Aids:		
Whiteboard, marker pen, projecto	r	
Tools, Equipment and Other Requ	irements	
AUTOSAR tools, development plat	form, OS, software	







Module 4: Configure and execute AUTOSAR project

Mapped to ASC/Nbbbb, v1.0

Terminal Outcomes:

- Perform steps to choose configure AUTOSAR components as per the requirement
- Perform steps to execute and validate AUTOSAR project

Duration : <30:00>	Duration : <90:00>		
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes		
 Describe AUTOSAR format for formal description via information exchange format Describe Software components template, ECU resources, System constraints 	 Prepare sample design steps to go from system level configuration to generation of ECU executable Show how to select system configuration input and customize it as per the 		
 Describe AUTOSAR system configuration tool Describe System communication matrix List Runnable entities Discuss states of an Atomic software component in each runnable List AUTOSAR services Describe Preemption, Reentrancy and library functions Describe ComSpec classes Lust attributes specific to distribution of 	 requirement Apply appropriate ways to identify and distinguish system constraints Show how to configure ECU extract of system configuration Demonstrate steps to execute detailed scheduling information or the configuration data Show how to configure component aspect that supports proper configuration of RTE and BSW 		
 data List communication attributes for server port Describe interaction pattern for application of the sender receiver paradigm Discuss internal behavior of runnable Describe data set points of runnable entity Describe invoking an operation Discuss scheduling strategy Define system configuration input Define detailed scheduling information or the configuration data 	 Show how to configure component aspect that describes the communication properties of software component Show how to configure and execute component aspect that serves as a basis for the description of detailed resource Show how to configure component aspect that provides more detailed description of the timing behavior of atomic software component Demonstrate steps to execute RTE events Show how to design and investigate response to events 		
 Define RTE events Define and configure communication attributes List steps to be performed for configuration and execution of AUTOSAR project Describe configuration and features of BSW configurator, RTE generator, software for BSW/ MCAL implementation, system tooling etc. Discuss ways of basic handling of BSW 	 Show how to configure RPort attributes, PPort attributes and connector attributes Show how to design and execute time driven activation of runnables Apply appropriate ways to interpret resource consumption Demonstrate use appropriate BSW configurator, RTE generator, system tooling etc. to connect all the AUTOSAR architecture components Demonstrate execution of AUTOSAR 		







implementation tools, MCAL implementation tools, BSW configuration tools, RTE generator tools and system tools

- Describe type of licenses and their respective usage scenario
- List different hardware used as ECU
- Describe testing methodologies to check the AUTOSAR system functioning as per specifications

- project as per organisational procedure
- Show how to set up environment and develop use cases for simulation and testing
- Apply appropriate ways to test the performance of the system against product specifications
- Apply appropriate ways to review codes and UTCs to identify errors and correct them as per the requirement
- Demonstrate organisational procedure for submitting the corrected code to the concerned person for approval

Classroom Aids:

Whiteboard, marker pen, projector

Tools, Equipment and Other Requirements

AUTOSAR tools, development platform, OS, software







Annexure

Trainer Requirements

Trainer Prerequisites						
Minimum Educational	Specialization Relevant Industry Experience		Training Experience		Remar ks	
Qualificatio n		Years	Specialization	Yea rs	Specialization	
B.E/B.Tech	Mechanical/ Automobile/ Electrical / Electronics/ Computer Science/IT	4	Mechanical/ Automobile/ Electronics/ Instrumentation	1	Mechanical/ Automobile/ Electronics/ Instrumentation	NA
B.E/B.Tech	Mechanical/ Automobile/ Electrical / Electronics/ Computer Science/IT	5	Mechanical/ Automobile/ Electronics/ Instrumentation	0	Mechanical/ Automobile/ Electronics/ Instrumentation	NA
Diploma	Mechanical/ Automobile/ Electrical / Electronics/ Computer Science/IT	3	Mechanical/ Automobile/ Electronics	1	Mechanical/ Automobile/ Electronics	NA
Diploma	Mechanical/ Automobile/ Electrical / Electronics/ Computer Science/IT	4	Mechanical/ Automobile/ Electronics	0	Mechanical/ Automobile/ Electronics	NA
M.E/M.Tec h	Mechanical/ Automobile/ Electrical / Electronics/ Computer Science/IT	2	Mechanical/Aut omobile/ Electrical/ Electronics	1	Mechanical/Automo bile/ Electrical/ Electronics	NA
M.E/M.Tec h	Mechanical/ Automobile/ Electrical / Electronics/ Computer Science/IT	3	Mechanical/Aut omobile/ Electrical/ Electronics	0	Mechanical/Automo bile/ Electrical/ Electronics	NA

Trainer Certification			
Domain Certification	Platform Certification		
"Automotive Open System (AUTOSAR) Engineer, ASC/Q8309, version 1.0". Minimum accepted score is 80%.	"Trainer, MEP/Q2601 v1.0" Minimum accepted score is 80%.		







Assessor Requirements

Assessor Prerequisites							
Minimum Educational Qualification	Specialization		Relevant Industry Experience		Training Experience		
		Year s	Specialization	Yea rs	Specialization		
B.E/B.Tech	Mechanical/ Automobile/ Electrical / Electronics/ Computer Science/IT	5	Mechanical/ Automobile/ Electronics/ Instrumentation	1	Mechanical/ Automobile/ Electronics/ Instrumentation	NA	
B.E/B.Tech	Mechanical/ Automobile/ Electrical / Electronics/ Computer Science/IT	6	Mechanical/ Automobile/ Electronics/ Instrumentation	0	Mechanical/ Automobile/ Electronics/ Instrumentation	NA	
Diploma	Mechanical/ Automobile/ Electrical / Electronics/ Computer Science/IT	4	Mechanical/ Automobile/ Electronics	1	Mechanical/ Automobile/ Electronics	NA	
Diploma	Mechanical/ Automobile/ Electrical / Electronics/ Computer Science/IT	5	Mechanical/ Automobile/ Electronics	0	Mechanical/ Automobile/ Electronics	NA	
M.E/M.Tech	Mechanical/ Automobile/ Electrical / Electronics/ Computer Science/IT	3	Mechanical/Auto mobile/ Electrical/ Electronics	1	Mechanical/Automo bile/ Electrical/ Electronics	NA	
M.E/M.Tech	Mechanical/ Automobile/ Electrical / Electronics/ Computer Science/IT	4	Mechanical/Auto mobile/ Electrical/ Electronics	0	Mechanical/Automo bile/ Electrical/ Electronics	NA	

Assessor Certification				
Domain Certification	Platform Certification			
"Automotive Open System (AUTOSAR) Engineer, ASC/Q8309, version 1.0". Minimum accepted score is 80%.	"Assessor; MEP/Q2701 v1.0" Minimum accepted score is 80%.			







Assessment Strategy

1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SDMS/SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Confirm that the centre is available at the same address as mentioned on SDMS or SIP
- Check the duration of the training.
- Check the Assessment Start and End time to be as 10 a.m. and 5 p.m.
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
- Check the mode of assessment—Online (TAB/Computer) or Offline (OMR/PP).
- Confirm the number of TABs on the ground are correct to execute the Assessment smoothly.
- Check the availability of the Lab Equipment for the particular Job Role.

3. Assessment Quality Assurance levels / Framework:

- Question papers created by the Subject Matter Experts (SME)
- Question papers created by the SME verified by the other subject Matter Experts
- Questions are mapped with NOS and PC
- Question papers are prepared considering that level 1 to 3 are for the unskilled & semi-skilled individuals, and level 4 and above are for the skilled, supervisor & higher management
- Assessor must be ToA certified & trainer must be ToT Certified
- Assessment agency must follow the assessment guidelines to conduct the assessment

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding
- Biometric or manual attendance sheet (stamped by TP) of the trainees during the training period
- Time-stamped & geotagged assessment (Theory + Viva + Practical) photographs & videos

5. Method of verification or validation:

- Surprise visit to the assessment location
- Random audit of the batch
- Random audit of any candidate

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored
- Soft copies of the documents & photographs of the assessment are uploaded / accessed from Cloud Storage
- Soft copies of the documents & photographs of the assessment are stored in the Hard Drives







References

Glossary

Term	Description
Declarative Knowledge	Declarative knowledge refers to facts, concepts and principles that need to be known and/or understood in order to accomplish a task or to solve a problem.
Key Learning Outcome	Key learning outcome is the statement of what a learner needs to know, understand and be able to do in order to achieve the terminal outcomes. A set of key learning outcomes will make up the training outcomes. Training outcome is specified in terms of knowledge, understanding (theory) and skills (practical application).
OJT (M)	On-the-job training (Mandatory); trainees are mandated to complete specified hours of training on site
OJT (R)	On-the-job training (Recommended); trainees are recommended the specified hours of training on site
Procedural Knowledge	Procedural knowledge addresses how to do something, or how to perform a task. It is the ability to work, or produce a tangible work output by applying cognitive, affective or psychomotor skills.
Training Outcome	Training outcome is a statement of what a learner will know, understand and be able to do upon the completion of the training.
Terminal Outcome	Terminal outcome is a statement of what a learner will know, understand and be able to do upon the completion of a module. A set of terminal outcomes help to achieve the training outcome.







Acronyms and Abbreviations

NOS	National Occupational Standard(s)		
NSQF	National Skills Qualifications Framework		
QP	Qualifications Pack		
TVET	Technical and Vocational Education and Training		
SOP	Standard Operating Procedure		
WI	Work Instructions		
PPE	Personal Protective equipment		