

# Step by Step User Guide

**Updating APAAR ID Card from DigiLocker**

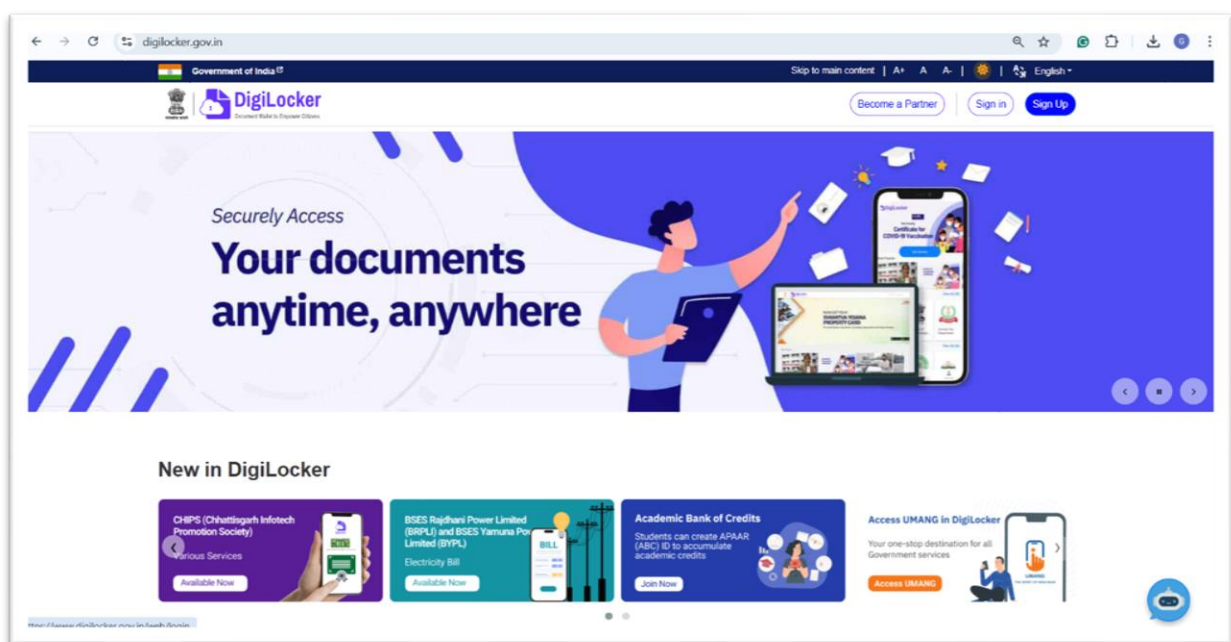
**Automated Permanent Academic Account Registry**  
**APAAR - “One Nation, One Student ID”**

Version 1.0

### Updating basic details on APAAR ID

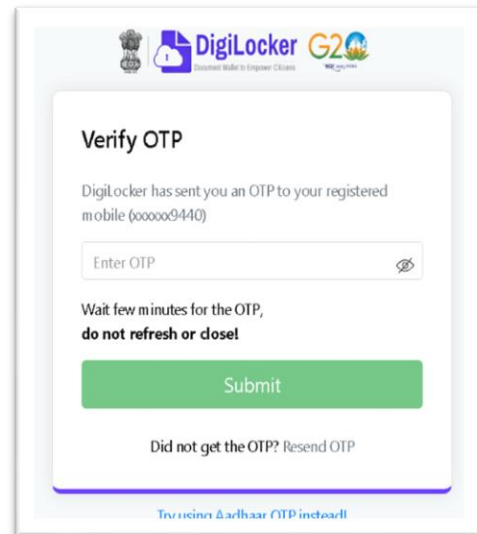
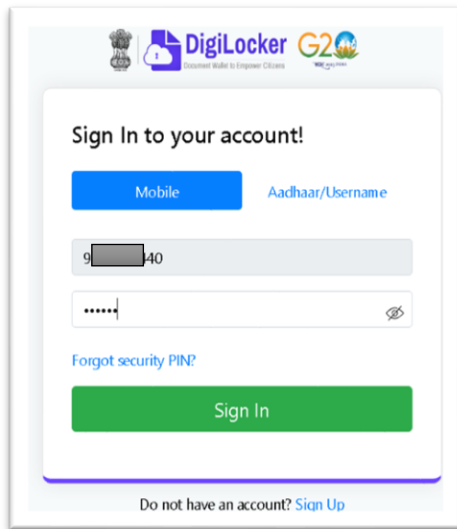
#### Step 1: Visit DigiLocker

- Begin by accessing the DigiLocker website at <https://www.digilocker.gov.in>
- Click on the “Sign in” button on the top corner



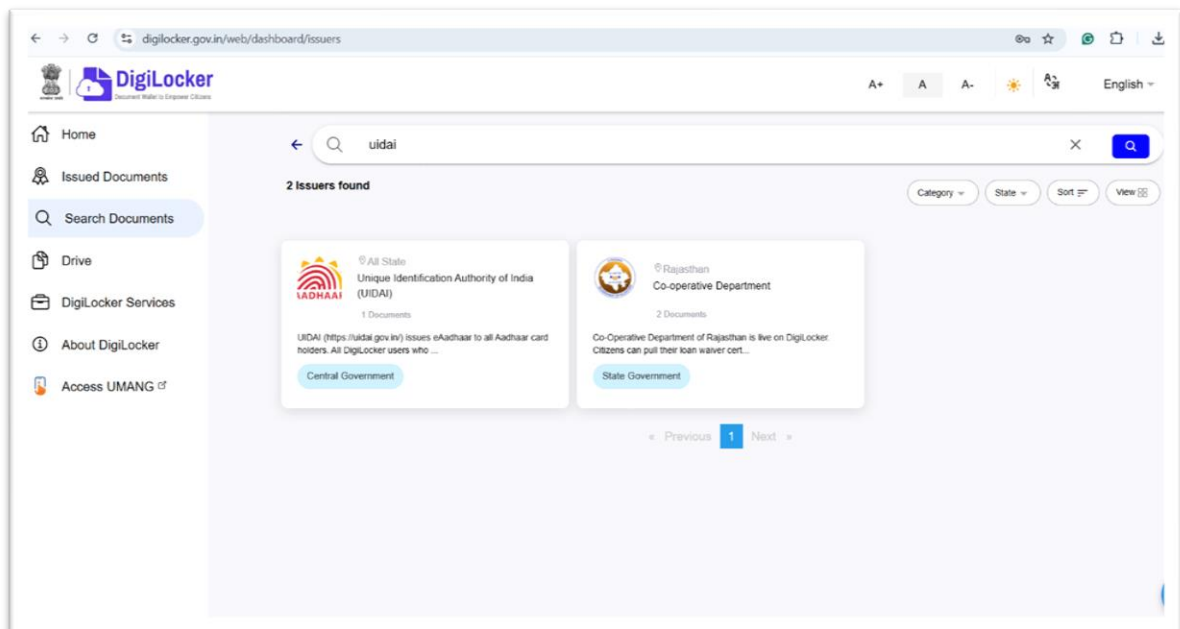
#### Step 2: Log in to DigiLocker

- Enter your registered mobile number, username or Aadhaar Number, followed by security PIN.
- Click on the "Sign In" button.
- Enter the OTP sent to your registered mobile number.
  - In case you forgot the PIN - Opt for the “Forget Security PIN” clickable link

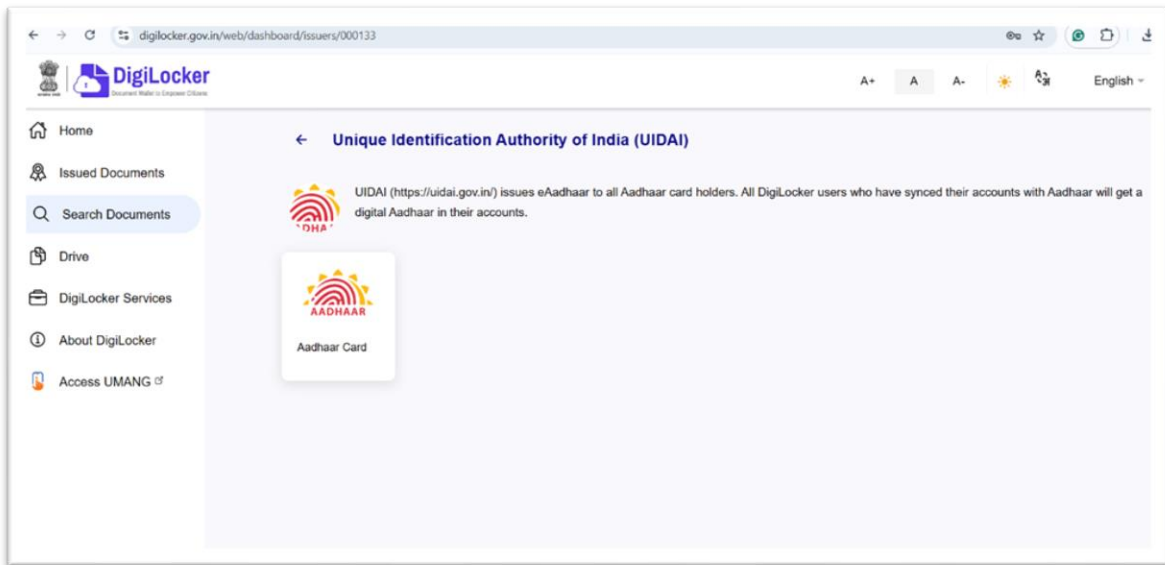


## Step 3: Search for AADHAAR Card/UIDAI

- Click on the "Search Documents" tab.
- Type "AADHAAR Card" or "UIDAI" in the search bar.

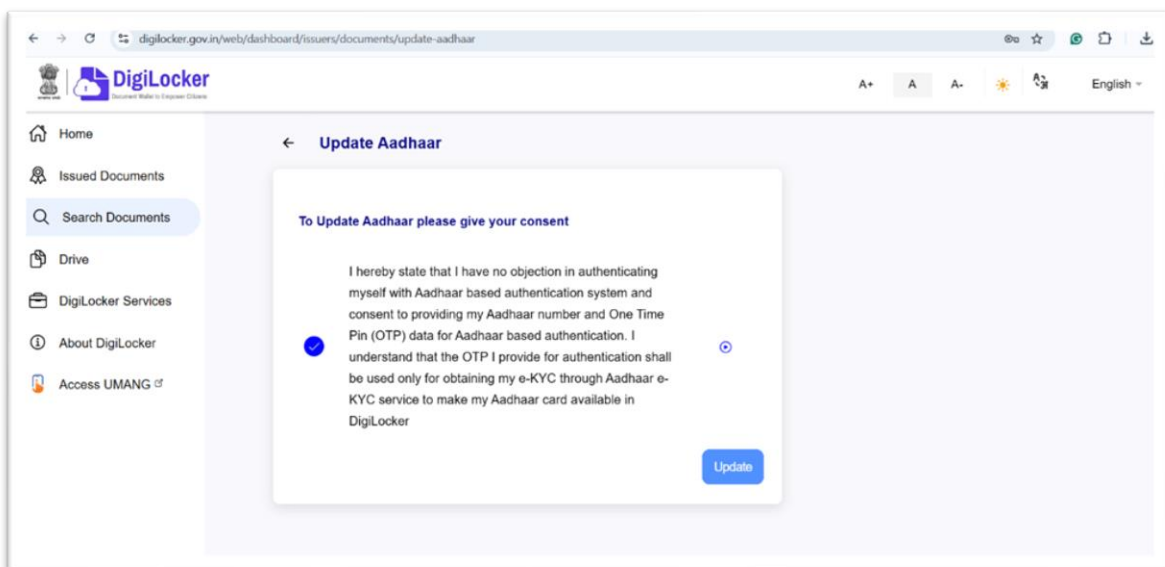


- Select the AADHAAR Card/UIDAI widget option from the search results.

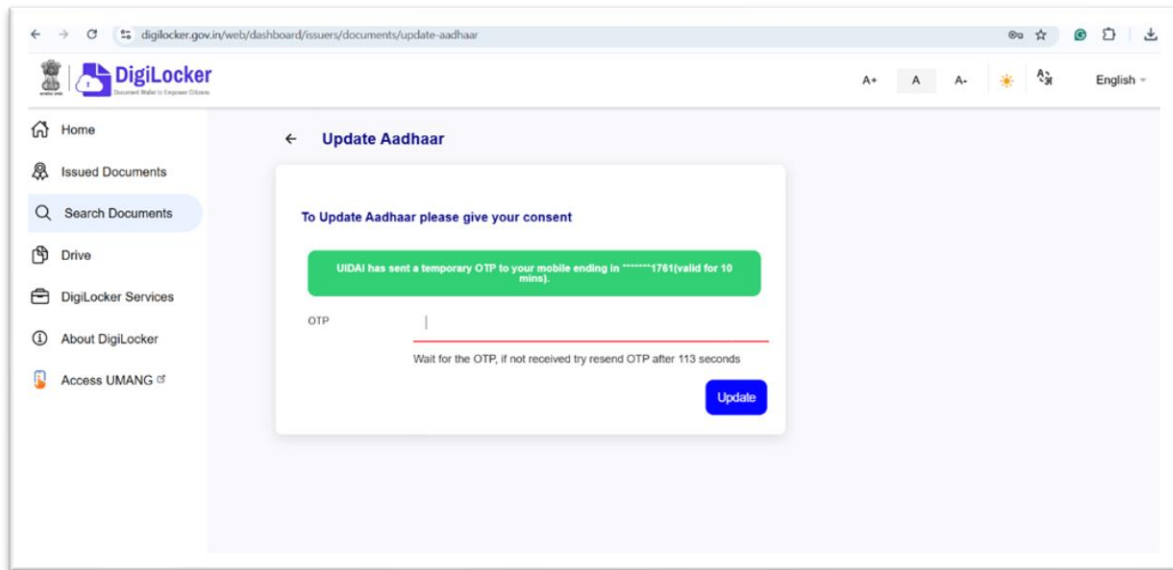


### Step 4: Provide e-KYC Consent

- Read the consent message and select the radio button.
- Click on the "Update" button to provide eKYC consent.



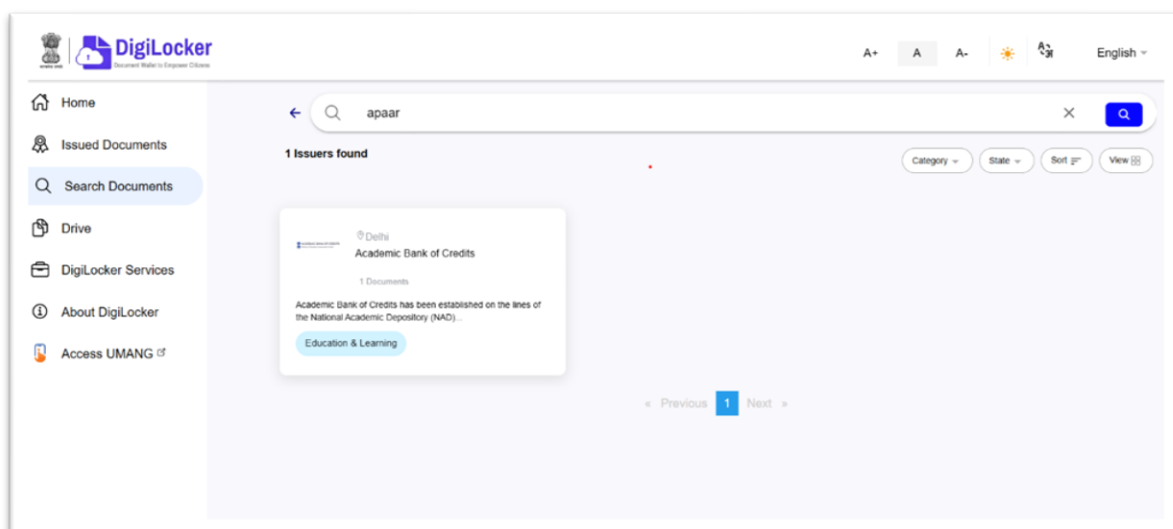
- Enter the OTP sent to your Aadhaar-linked registered mobile number and select the "Update" button.



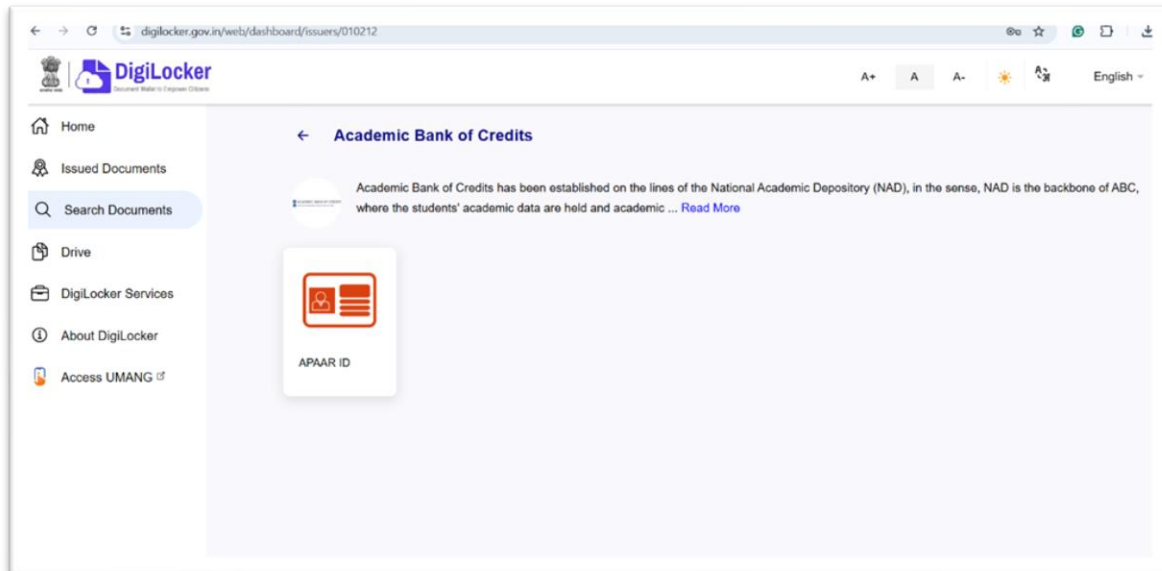
- Once the e-KYC process is complete, you can access your updated AADHAAR Card from the "Get Issued Documents" Section.

## Step 5: Regenerate/Refetch APAAR ID Card

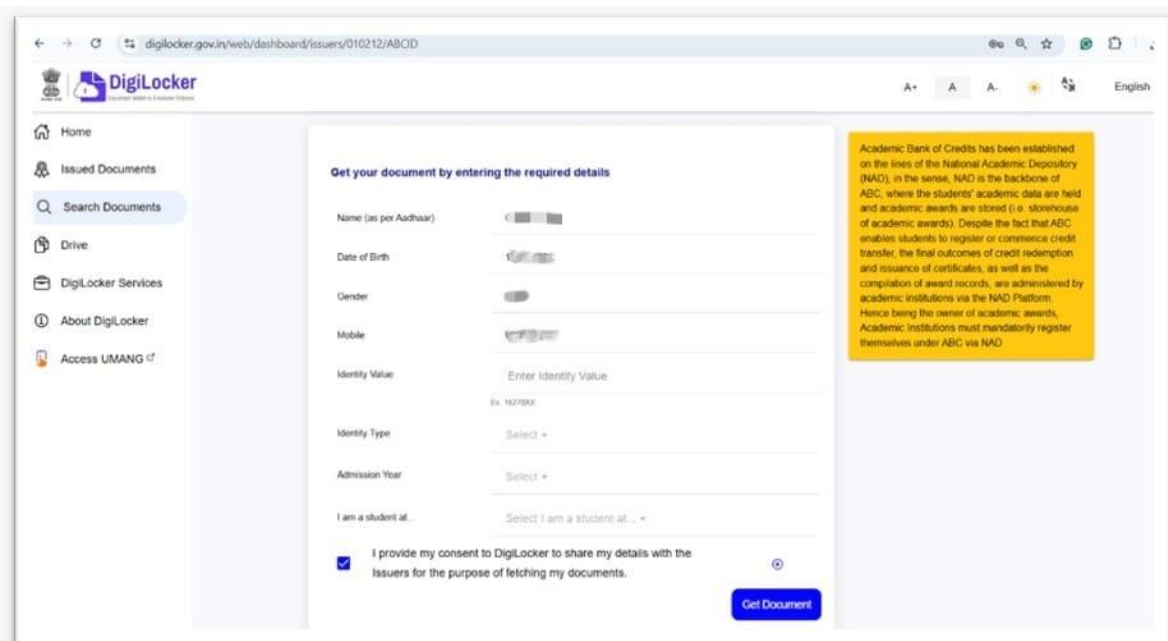
- Click on the "Search Documents" tab.
- Type "APAAR ID" in the search bar.



- Select the APAAR ID widget option from the search results.



- Enter the required information and select the "submit" button.



- Access your updated APAAR ID Card from the "Get Issued Documents" Section.

